

5-7-2004

## Board of Trustees Meeting Minutes 2004-05-07

Bowling Green State University

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**MINUTES**  
Board of Trustees  
Bowling Green State University  
May 7, 2004

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in Room 308 of the Bowen-Thompson Student Union on the Bowling Green State University campus on May 7, 2004: Valerie L. Newell, Chair; Leon D. Bibb, Vice-Chair; Matthew W. Clever; Sharon S. Cook; Edward A. Ferkany; John F. Harbal; Michael J. Marsh; John E. Moore; Robert J. Sebo.

Also present were President Sidney Ribeau; Neocles Leontis, 2003-04 Faculty Representative to the Board; Robin Veitch, 2003-04 Administrative Staff Representative to the Board; Jackie Walters, 2004-05 Graduate Student Representative to the Board; Kathy McBride, 2004-05 Classified Staff Representative to the Board; Alex Wright, 2004-05 Undergraduate Student Representative to the Board; Francine Todd, 2003-04 Firelands Advisory Board Representative to the Board; J. Christopher Dalton, Senior Vice President for Finance; John W. Folkins, Provost and Vice President for Academic Affairs; Linda Dobb, Executive Vice President and Secretary to the Board; Edward Whipple, Vice President for Student Affairs; J. Douglas Smith, Vice President, University Advancement; Gaylyn Finn, Treasurer; media representatives; and a number of observers.

Chair Newell called the meeting to order at 2:05 p.m., the Board Secretary called the roll and announced that a quorum was present (8 trustees).

ELECTION OF OFFICERS – 2004-05

Ballots were distributed to the Trustees for election of the Chair, Vice Chair and Secretary to the Board for next year. Ms. Newell asked that each Trustee complete their ballot and return it to the Board Secretary for tabulation of the voting; announcement of the election results to be made later in the meeting.

PRESIDENT'S REPORT

Dr. Ribeau announced that graduation ceremonies would begin this evening with the Graduate College, followed by three ceremonies on Saturday. There are over 2,000 graduate and undergraduate students leaving Bowling Green State University.

Dr. Ribeau congratulated all of the faculty members who were in attendance who are being recommended to the Board for tenure and promotion. He noted that he had an opportunity to speak with some of the faculty members at the reception earlier in the day, which brought back memories of when he was going through the same process. He observed that the folders that contain the work of the faculty are much thicker now and the faculty surely look much younger. He acknowledged them as a group of young academics and scholars, and expressed his pleasure at having them in attendance at this meeting.

On a final note, Dr. Ribeau announced that this is Chair Newell's final meeting. He formally thanked her for all the work that she has done on behalf of the University. She has been a stalwart who has served 11 years on the Board of Trustees and has made significant contributions to the University in a number of ways. As an innovator, she has helped us pilot some new initiatives that have helped the University financially and programmatically. On behalf of the University community, he thanked her for her service.

Dr. Ribeau wished everyone a wonderful summer wherever it might take them as well as a happy Mother's Day to all the mothers in the room.

## MINUTES

Motion was made by Mr. Sebo and seconded by Mr. Marsh that the minutes of the March 2, 2004 meeting be approved as written. The motion was carried.

### ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Ms. Cook reported that the Academic and Student Affairs Committee had met that morning to act on several agenda items.

#### Personnel Changes Since March 2, 2004 Meeting

No.24-2004 Ms. Cook moved and Mr. Bibb seconded that the Board of Trustees has reviewed and ratified the Personnel Changes since March 2, 2004. The motion was approved with no negative votes.

### **PERSONNEL CHANGES ADMINISTRATIVE STAFF**

**March 3, 2004 through May 7, 2004**

**New Appointments: Full Time**

<b>Name (last, first)</b>	<b>Position</b>	<b>College/Department</b>	<b>Salary</b>	<b>Effective Dates</b>
<b><u>Executive Vice-President</u></b>				
Cluts, Kevin D	Major Gift Officer	WBGU-TV	\$43,360 FY	03/01/04 to 06/30/04
<b><u>Provost and Academic Affairs</u></b>				
Wright, Kelly M	Research Assistant (was previously classified staff)	College of Arts & Sciences/Psychology	\$36,000 FY	03/29/04 to 03/28/05
<b><u>Finance and Administration</u></b>				
Ault, Jena J.	Accountant	Business Office	\$44,000 FY	03/08/04 to 06/30/04
Maruna, Sidney	Accountant	Business Office	\$48,000 FY	03/23/04 to 06/30/04
<b><u>Student Affairs</u></b>				
Turos, Jessica	Interim Assistant Director	Career Center	\$37,979 FY	03/22/04 to 06/30/04
Twork, Janice K.	Coordinator of Retention for Upper-Class Students	Center for Multicultural & Academic Initiatives	\$40,000 FY	02/23/04 to 06/30/04
Joseph, Vance	Assistant Football Coach	Intercollegiate Athletics	\$55,000 FY	04/07/04 to 06/30/04
Powers, Francis	Associate Director of Recreational Sports	Intercollegiate Athletics	\$68,000 FY	06/01/04 to 06/30/04
Thompson, Fred	Head Men's Soccer Coach	Intercollegiate Athletics	\$44,000 FY	04/21/04 to 06/30/04
<b><u>University Advancement</u></b>				
Tinker, Michelle	Major Gift Officer	Office of Development	\$54,000 FY	02/26/04 to 06/30/04

### Changes in Assignment, Title, and/or Salary

Name (last, first)	Position	College/Department	Salary	Effective Dates
<b><u>Executive Vice-President</u></b>				
Herman, Terry	From: Interim Director of On-Line Learning & Curriculum Design Specialist To: Director of Interactive Distance Education (title change due to interim status removed)	Continuing and Extended Education	\$58,905 FY	02/03/04 to 06/30/04
Carney, Norman F	Systems Programmer (salary increase due to reevaluation of position)	Information Technology Services	From: \$50,030 FY To: \$52,530 FY	04/01/04 to 06/30/04
<b><u>Provost and Academic Affairs</u></b>				
Castro-Rivera, Carmen	Director (salary increase due to market adjustment)	Graduate Studies in Business	From: \$60,767 FY To: \$62,000 FY	07/01/03 to 06/30/04
Swick, Thomas	Assistant Director (salary increase due to market adjustment)	Graduate Studies in Business	From: \$47,531 FY To: \$50,000 FY	07/01/03 to 06/30/04
Kimble, James A.	Project & Web Designer (salary increase and title change due to reevaluation of position)	Firelands College/Technology Support Services	From: \$31,510 FY To: \$34,807 FY	01/01/04 to 06/30/04
Celestino-Boes, Christine	From: Assistant Director To: Academic Advisor for Retention and Multicultural Initiatives (salary increase and title change due to promotion)	From: Career Center To: College of Education and Human Development/Student and Academic Services	From: \$39,298 FY To: \$41,000 FY	03/22/04 to 06/30/04
<b><u>Student Affairs</u></b>				
Burkhalter, Shelia	From: Interim Associate Dean of Students To: Associate Dean of Students (salary increase and title change due to promotion)	Office of Campus Involvement	From: \$53,000 FY To: \$58,000 FY	03/22/04 to 06/30/04
Hennessy, Nicholas	From: Interim Associate Director To: Associate Director (salary increase and title change due to promotion)	Office of Residence Life	From: \$56,160 FY To: \$62,000 FY	02/05/04 to 06/30/04



**University Advancement**

Connor, D. Fred	From: Manager, Advertising & Promotion To: Director of Marketing (salary increase and title change due to reevaluation of position)	Marketing & Communications	From: \$54,631 FY To: \$63,500 FY	07/01/03 to 06/30/04
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**Contracts Concluded**

**President's  
Office**

Footer, Nancy S	General Counsel	Office of General Counsel	accepted another position	03/05/04
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**Provost and Academic Affairs**

Walters, William	Coordinator, Business & Operations	College of Arts & Sciences/Chemistry	accepted another position	04/16/04
Rosser, Virginia J	Interim PCA Special Projects Manager	Partnerships for Community Action	accepted a faculty position on campus	01/11/04

**Student Affairs**

Odoms, Geneva	Educational Advisor	College Access Programs/Upward Bound	personal reasons	03/14/04
Wilks, Steven	Assistant Football Coach	Intercollegiate Athletics	accepted another position	03/19/04
Coressel, Sheila	Residence Hall Director	Office of Residence Life	pursuing another opportunity	06/30/04
Davis, Shirley	Quality Assurance/Purchasing Control	Office of Residence Life	contract not renewed	06/30/04
Simonpietri, Andrea	Residence Hall Director	Office of Residence Life	contract not renewed	06/30/04
Snyder, Julie	Assistant Director	Office of Residence Life	pursuing educational opportunity	06/30/04
Belmont, Jeffrey	Facility Operations Assistant	Recreational Sports	contract not renewed	06/30/04
Tackett, Jeffrey	Desktop Publishing Specialist	Student Publications	contract not renewed	06/30/04
Grossman, Jonathan	Manager	University Dining Services	contract not renewed	06/30/04
Mahler, Melville	Assistant to Director	University Dining Services	contract not renewed	06/30/04

		Retirements		
Name (last, first)	Position	College/Department	Retirement Effective Date Plan	
<u>Executive Vice President</u>				
Duane E. Whitmire	Director, Student Technology Center	Information Technology Services/Office of the CEO	PERS	06/30/04

**PERSONNEL CHANGES  
FULL-TIME FACULTY**

**May 7, 2004**

New  
Appointments

Name (last, first)	Rank/Status	Department	College Change/Effective Date
Todd, Francine J.	Lecturer	Applied Sciences	FIRE Appointed: Lecturer and Interim Program Director. Salary: \$42,000 AY. Effective: 1/5/04.

Changes in Assignment, Rank  
and/or Salary

Name (last, first)	Rank/Status	Department	College Change/Effective Date
Midden, W. Robert	Associate Professor	Chapman Community at Kohl Hall	A&S Appointed: Director of Chapman Community. Salary: \$89,352 FY. Effective: 7/1/04.
Garlitz, Jennifer	Instructor	Chemistry	A&S Change in status: from terminal to temporary. Effective: 8/13/03 - 5/15/04.
Carlson, Jadwiga	Instructor	Computer Science	A&S Change in status: from terminal to temporary. Effective: 8/13/03 - 5/15/04.
Piroth, Scott	Instructor	Political Science	A&S Change in status: from terminal to temporary. Effective: 8/13/03 - 5/15/04.
Herbeck, Jason	Visiting Assistant Professor	Romance Languages	A&S Change in status: from terminal to temporary. Effective: 8/13/03 - 5/15/04.
Juarez, Susana	Instructor	Romance Languages	A&S Change in status: from terminal to temporary. Effective: 8/13/03 - 5/15/04.
Pryor-Kowalski, Michelle	Instructor	Sociology	A&S Change in status: from terminal to temporary. Effective: 8/13/03 - 5/15/04.

Leave without  
pay

Name (last, first)	Rank	Department	College Effective Date
Haus, Nancy	Instructor	Management	CBA April 1, 2004

Resignations

Name (last, first)	Rank	Department	College Effective Date
Martin, Virginia	Associate Professor	English	A&S May 31, 2004
Buff, Rachel	Associate Professor	History	A&S May 14, 2004
Heinz, Bettina	Assistant Professor	Interpersonal Communication	A&S August 6, 2004
Illuminato, M. Michelle	Assistant Professor	School of Art	A&S August 20, 2004
Sproule, J. Michael	Professor	School of Communication Studies	A&S June 30, 2004
Montepiedra, Grace	Associate Professor	Applied Statistics and Operations Research	CBA February 28, 2004 Was on unpaid leave of absence for 2003-04 AY.
Searl, Jeffrey P.	Assistant Professor	Communication Disorders	CHHS June 25, 2004
Clark, Penny Jo	Assistant Professor	Education and Intervention Services	EDHD July 9, 2004
Johnson, Karen	Lecturer	Education and Intervention Services	EDHD August 6, 2004

Retirements

Name (last, first)	Rank	Department	College Effective Date
Klein, Thomas	Professor	Chapman Learning Community	A&S June 30, 2004
Miller, Leland	Associate Professor	Computer Science	A&S June 30, 2004
Shrestha, Mohan	Professor	Geography	A&S June 1, 2004
Spinelli, Joseph	Associate Professor	Geography	A&S June 30, 2004
Gresser, John	Associate Professor	Mathematics & Statistics	A&S May 14, 2004
Douglas, Richard W.	Associate Professor	Economics	CBA July 1, 2004
Haas, Paul F.	Distinguished Teaching Professor	Economics	CBA June 1, 2004

Southern, W. Thomas	Professor	Education and Intervention Services	EDHD May 14, 2004
Bedee, Marianne S.	Lecturer	Natural & Social Sciences	FIRE June 1, 2004
Olsen, Ronald R.	Associate Professor	Natural & Social Sciences	FIRE August 1, 2004

#### Proposed Designation of Law Enforcement Officers

No. 25-2004 Ms. Cook moved and Mr. Harbal seconded that the following individuals/employees of the University be now designated as Law Enforcement Officers according to the Ohio Revised Code Section 3345.04. The motion was approved with no negative votes.

Lieutenant David R. Weekley  
 Lieutenant Robert L. Blackburn  
 Sergeant Richard A. Gullufsen  
 Sergeant Charles W. Lewis  
 Sergeant John H. Shumaker  
 Sergeant Timothy S. James  
 Corporal Mark T. Reef  
 Corporal Dennis L. Ehlers  
 Corporal Timothy J. Guthrie  
 Corporal Shawn E. Miller  
 Police Officer Lawrence E. Bateson  
 Police Officer Robert M. Ankney  
 Police Officer Shelley L. Horine  
 Police Officer John A. Stewart  
 Police Officer Anthony E. Dotson  
 Police Officer Scott D. Sauer  
 Police Officer Chad T. Mapus  
 Police Officer Sean D. Beavers  
 Police Officer Justin L. Penrose  
 Police Officer Shellie Mack  
 Police Officer Jon J. Luidhardt  
 Police Officer Jeremy L. Davies  
 Police Officer Charles L. Langford

#### 2004-05 Promotion and Tenure Recommendations

Dr. Folkins noted that the Academic and Student Affairs Committee discussed the candidates for promotion and tenure at their meeting that morning. Each Dean then presented their candidates, who stood as their names were called.

No. 26-2004 Ms. Cook moved and Mr. Moore seconded that approval be given to the 2004-05 Promotion and Tenure Recommendations, as listed below. The motion was approved with no negative votes.

*Tenure and Promotion to Associate Professor*

Name	Degree	Current Rank	College	Academic Unit
Joe Austin	Ph.D.	Asst. Professor	A&S	Popular Culture
Jeffrey Brown	Ph.D.	Asst. Professor	A&S	Popular Culture
Susan Brown	Ph.D.	Asst. Professor	A&S	Sociology
Felix Castellano	Ph.D.	Asst. Professor	A&S	Chemistry
John Chen	Ph.D.	Asst. Professor	A&S	Mathematics & Statistics
Yiwei Chen	Ph.D.	Asst. Professor	A&S	Psychology
Liette Gidlow	Ph.D.	Asst. Professor	A&S	History
Mary Hare	Ph.D.	Asst. Professor	A&S	Psychology
Corneliu Hoffman	Ph.D.	Asst. Professor	A&S	Mathematics & Statistics
Fenfang Hwu	Ph.D.	Asst. Professor	A&S	Romance Languages
Andrew Layden	Ph.D.	Asst. Professor	A&S	Physics & Astronomy
Eithne Luibheid	Ph.D.	Asst. Professor	A&S	Ethnic Studies
Bonnie Mitchell	M.F.A.	Asst. Professor	A&S	School of Art
Dara Musher-Eizenman	Ph.D.	Asst. Professor	A&S	Psychology
Philip Peek	Ph.D.	Asst. Professor	A&S	Romance Languages
Nathan Richardson	Ph.D.	Asst. Professor	A&S	Romance Languages
Tong Sun	Ph.D.	Asst. Professor	A&S	Mathematics & Statistics
Daniel Wiegmann	Ph.D.	Asst. Professor	A&S	Biological Sciences
Haithe Anderson	Ph.D.	Asst. Professor	EDHD	Educ. Foundations & Inquiry
Cynthia Bertelsen	Ph.D.	Asst. Professor	EDHD	Teaching & Learning
Susan Huss	Ph.D.	Asst. Professor	EDHD	Intervention Services
Patrick Pauken	Ph.D.	Asst. Professor	EDHD	Educ. Administration & Leadership Studies
Raymond Schneider	Ph.D.	Asst. Professor	EDHD	School of HMSLS
Alexander Sidorkin	Ph.D.	Asst. Professor	EDHD	Educ. Foundations & Inquiry
Nancy Spencer	Ph.D.	Asst. Professor	EDHD	School of HMSLS
Christine Genovese	Ph.D.	Asst. Professor	FIRE	Natural & Social Sciences



Kay Strong	Ph.D.	Asst. Professor	FIRE	Applied Sciences
Jeffrey Searl	Ph.D.	Asst. Professor	HHS	Communication Disorders
Marian Williams	Ph.D.	Asst. Professor	HHS	Criminal Justice
Colleen Boff	M.A.L.S.	Asst. Professor	UL	Library Teaching & Learning
Elaine Colprit	Ph.D.	Asst. Professor	CMA	Music Education
Mikel Kuehn	Ph.D.	Asst. Professor	CMA	Musicology/Composition/Theory
Kevin Schempf	M.M.	Asst. Professor	CMA	Performance Studies
Christopher Scholl	M.M.	Asst. Professor	CMA	Performance Studies
David Border	Ph.D.	Asst. Professor	TECH	Technology Systems
Stan Guidera	Ph.D.	Asst. Professor	TECH	Visual Communication & Tech. Education
Kathryn Hoff	Ph.D.	Asst. Professor	TECH	Visual Communication & Tech. Education
Royce Ann Martin	Ph.D.	Asst. Professor	TECH	Technology Systems

*Tenure Only*

<i>Name</i>	<i>Degree</i>	<i>Current Rank</i>	<i>College</i>	<i>Academic Unit</i>
Louisa Ha	Ph.D.	Assoc. Professor	A&S	Telecommunications
Andreas Nicolaou	D.B.A.	Assoc. Professor	CBA	Accounting & MIS

*Promotion to Professor*

<i>Name</i>	<i>Degree</i>	<i>Current Rank</i>	<i>College</i>	<i>Academic Unit</i>
Scott Highhouse	Ph.D.	Assoc. Professor	A&S	Psychology
Wendy Manning	Ph.D.	Assoc. Professor	A&S	Sociology
Shawn Morin	M.F.A.	Assoc. Professor	A&S	School of Art
Michael Staub	Ph.D.	Assoc. Professor	A&S	English
Nancy Merritt	Ph.D.	Assoc. Professor	CBA	Marketing
Coleen Parmer	M.A.L. S.	Assoc. Professor	UL	Collections & Technical Services
Bruce Moss	Ph.D.	Assoc. Professor	CMA	Music Education
Larry Hatch	Ph.D.	Assoc. Professor	TECH	Visual Communication & Tech. Education

*Promotion to Associate Professor*

<i>Name</i>	<i>Degree</i>	<i>Current Rank</i>	<i>College</i>	<i>Academic Unit</i>
Donna Trautman	Ph.D.	Asst. Professor	TECH	Visual Communication & Tech. Education

Chair Newell announced that Carol Hayward, Director of the Falcon Marching Band, was present to show the Board the new band uniform as worn by Ryan Nowlin. She reported that the hat was going to be white but with orange within the design of the plume.

Proposed Emeritus Recommendations

No. 27-2004 Ms. Cook moved and Mr. Marsh seconded that approval be given to the appointment to emeritus status of the following faculty members who have retired or will be retiring by the end of the summer term, as recommended by the appropriate department, the college dean, the Committee on Honorary Degrees and Commemoratives, the Provost, and the University President.

Dr. Doris Beck, Associate Professor, Biological Sciences  
Ms. Marianne Bedee, Lecturer, Natural & Social Sciences  
Dr. Richard Douglas, Associate Professor, Economics  
Dr. Ernest Ezell, Associate Professor, Visual  
Communication  
& Technology Education  
Dr. John Gresser, Associate Professor, Mathematics &  
Statistics  
Dr. Janet Parks, Distinguished Teaching Professor,  
Human  
Movement, Sport & Leisure Studies  
Dr. Paul Haas, Distinguished Teaching Professor,  
Economics  
Dr. Stuart Keeley, Distinguished Teaching Professor,  
Psychology  
Dr. Thomas Klein, Professor, English  
Dr. Leland Miller, Associate Professor, Computer Science  
Dr. Ronald Olsen, Associate Professor, Natural & Social  
Sciences  
Dr. Mohan Shrestha, Professor, Geography  
Dr. Joseph Spinelli, Associate Professor, Geography

The motion was approved with no negative votes.

Doctor of Musical Arts

No. 28-2004 Ms. Cook moved and Mr. Harbal seconded that approval be given to the offering of the degree Doctor of Musical Arts (D.M.A.) in the College of Musical Arts, pending approval by the Ohio Board of Regents. The motion was approved with no negative votes.

Proposed Revisions to the Student Handbook and Student Code of Conduct

No. 29-2004 Ms. Cook moved and Mr. Marsh seconded that approval be given to the proposed revisions to the Student Handbook and to the Student Code of Conduct, as outlined in the attached. The motion was approved with no negative votes.

1) New Policy - To be added to the Code of Student Conduct (Student Handbook (SHB), p. 28)

Handbook Committee Recommendation	SAAB Approved Policy
<p>6. PROHIBITED CONDUCT A. Offenses Against the University Community <i>6) Videotaping, audio taping, or photographing members of the University without permission.</i></p> <p>Rationale: To address concerns raised regarding web cameras used in residence hall rooms without the knowledge or permission of both roommates and to address concerns regarding photographs taken in locker rooms with cell phone cameras without the knowledge or permission of the person being photographed.</p>	<p>Approved as submitted.</p>

2) New Policy - To be added to University – Wide and Student Policies (SHB, p. 36)

Handbook Committee Recommendation	SAAB Approved Policy
<p><b>ADDRESSES</b></p> <p><u>Students not residing in University owned housing are required to submit a current, correct local address to the Office of Registration and Records. This can be done through the MyBGSU portal by using the "my data verification" function listed under "My Services". Failure to comply with this policy shall not be construed to invalidate any official notice disseminated by the University.</u></p> <p>Rationale: It has become increasingly difficult to find current, local addresses for students who do not reside in University owned housing. Many times the only address listed in the official University address file is the permanent home address. For example, official notification of the student discipline process needs to go directly to the student at the current, local address in the most timely and secure manner. The use of e-mail is not secure and letters sent to the permanent home address often delay the process and can result in someone other than the student opening and reading confidential, FERPA protected material. This policy will be of assistance to other offices and departments as well.</p>	<p><b>ADDRESSES</b></p> <p><i>Students not residing in University owned housing are required to submit a current, correct local address to the Office of Registration and Records. <del>This can be done through the MyBGSU portal by using the "my data verification" function listed under "My Services".</del> Failure to comply with this policy shall not be construed to invalidate any official notice disseminated by the University.</i></p> <p>Rationale: The second sentence was removed because it specifies the process of complying with the policy. It was determined that defining one process of compliance was not germane to the overall policy.</p>

### 3) Policy Change – Advertisements (SHB, p. 36)

Current Policy	Handbook Committee Rec.	SAAB Approved Policy
<p><b>ADVERTISEMENT</b></p> <p>7. The use of chalk by registered student organizations and University departments to publicize campus events on sidewalks is permitted. Messages must be at least 20 feet from the entrance of any University building. Messages or information that violate University policy are subject to removal at the expense of the advertiser. The use of chalk on buildings or any other University property is prohibited.</p>	<p><b>ADVERTISEMENT</b></p> <p>7. The use of chalk, <b>WITH THE EXCEPTION OF SPRAY AND/OR PAINT CHALK</b>, by <del>registered student organizations and University departments</del> <b>MEMBERS OF THE UNIVERSITY COMMUNITY</b> to publicize campus events <del>on sidewalks</del> is permitted. Messages must be at least 20 feet from the entrance of any building. <del>Messages of information that violate University policy are subject to removal at the expense of the advertiser.</del> The use of chalk on buildings or any other University property is prohibited.</p> <p>Rationale: This change broadens the scope of the policy to include all members of the University community, not just student organizations and departments. This change has been forwarded and endorsed by the Undergraduate Student Government.</p>	<p><b>ADVERTISEMENT</b></p> <p>7. The use of chalk, <b>WITH THE EXCEPTION OF SPRAY AND/OR PAINT CHALK, BY MEMBERS OF THE UNIVERSITY COMMUNITY</b> to publicize campus events <b>ON SIDEWALKS</b> is permitted. Messages must be at least 20 feet from the entrance of any building. <b>MESSAGES OR INFORMATION THAT VIOLATE UNIVERSITY POLICY ARE SUBJECT TO REMOVAL AT THE EXPENSE OF THE ADVERTISER.</b> The use of chalk on buildings or any other University property is prohibited.</p> <p>Rationale: Including the words “on sidewalks” clarifies where chalking is allowed. Omitting those words contradicts the last line of the policy, as sidewalks would be considered University property.</p> <p>The sentence specifying who would be held financially accountable for cost of removal should still be included because it clearly defines responsibility.</p>

### 4) Policy Clarification- Student Organization Policy (SHB, p. 51)

Current Policy	Handbook Committee Rec.	SAAB Approved Policy
<p><b>STUDENT ORGANIZATION POLICY</b></p> <p><b>4. CONDITIONS FOR MAINTAINING REGISTRATION</b></p> <p>C. Organization membership must be composed of 75% BGSU students with a requirement of at least ten (10) BGSU students. Officers of student organizations must be full time BGSU students, in good disciplinary standing and maintain a minimum cumulative 2.00 GPA or the GPA required by their organization's local or national constitution, whichever is higher.</p>	<p><b>STUDENT ORGANIZATION POLICY</b></p> <p><b>4. CONDITIONS FOR MAINTAINING REGISTRATION</b></p> <p>C. ....<b>Officers of student organizations must be full-time BGSU students, in good disciplinary standing..... OFFICERS ARE DEFINED AS ELECTED OR APPOINTED MEMBERS WHO CARRY OFFICIAL TITLES AND RESPONSIBILITIES GERMANE TO THE ORGANIZATION; INCLUDING BUT NOT LIMITED TO TITLES SUCH AS: PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER, CHAIRPERSON, SENATOR, ETC.</b></p> <p>Rationale: This provides clarification to the term “officer”.</p>	<p><b>Approved as submitted.</b></p>



5) New Addition and Order to Current Policy – Section 2 - Formation and Initial Registration of Student Organizations (SHB, p. 51)

Handbook Committee Rec.	SAAB Approved Policy
<p>NEW SECTION C</p> <p><b>C. STUDENT ORGANIZATIONS WISHING TO BE REGISTERED MUST MEET WITH THE COORDINATOR OF STUDENT ORGANIZATION SERVICES OR HIS/HER DESIGNEE TO DEVELOP A PLAN TO ASSIST THE ORGANIZATION IN ITS DEVELOPMENT. ALL ASPECTS OF THE PLAN MUST BE COMPLETED FOR AN ORGANIZATION TO BE REGISTERED AND IN GOOD STANDING. THE PLAN MAY INCLUDE, BUT IS NOT LIMITED TO, ATTENDANCE AT WORKSHOPS, COMPLETION OF A RECRUITMENT ACTION PLAN, AND PARTICIPATION IN LEADERSHIP TRAINING.</b></p> <p>Rationale: The addition of this requirement will allow the Coordinator of Student Organization Services the opportunity to thoroughly review all policies pertinent to student organizations and to ensure that a plan is in place that will assist with the successful development of each student organization. With the addition of this information, the current letter C. would become letter D.</p>	<p>NEW SECTION C</p> <p><b>C. STUDENT ORGANIZATIONS WISHING TO BE REGISTERED MUST MEET WITH THE COORDINATOR OF STUDENT ORGANIZATION SERVICES OR HIS/HER DESIGNEE TO JOINTLY DEVELOP A ONE - PAGE WRITTEN PLAN TO ASSIST THE ORGANIZATION IN ITS DEVELOPMENT. <del>ALL ASPECTS OF THE PLAN MUST BE COMPLETED FOR AN ORGANIZATION TO BE REGISTERED AND IN GOOD STANDING.</del> THE PLAN MAY INCLUDE, BUT IS NOT LIMITED TO, ATTENDANCE AT WORKSHOPS, COMPLETION OF A RECRUITMENT ACTION PLAN, AND PARTICIPATION IN LEADERSHIP TRAINING. THE WRITTEN PLAN MUST BE ON FILE WITH THE OFFICE OF CAMPUS INVOLVEMENT IN ORDER FOR THE ORGANIZATION TO BE IN GOOD STANDING.</b></p> <p>Rationale: Adding the word “jointly” indicates that the student organization designee and the designee for the Office of Campus Involvement would be equally invested in the development of this plan. Adding the word “written” specifies the nature of the plan and denoting “one-page” places a limit that should allow for succinct planning.</p> <p>The second line, specifically the words “all aspects of the plan” were confusing. This line was reworded. It’s equivalent is now at the end of the policy.</p>



6) Policy Change - Section 4. Conditions for Maintaining Registration (SHB, p. 51)

Current Policy	Handbook Committee Rec.	SAAB Approved Policy
<p>C. Organization membership must be composed of 75% BGSU students with a requirement of at least ten (10) BGSU students. Officers of student organizations must be full time BGSU students, in good disciplinary standing and maintain a minimum cumulative 2.00 GPA or the GPA required by their organization's local or national constitution, whichever is higher.</p>	<p>C. Organization membership must be composed of 75% BGSU students with a requirement of at least ten (10) BGSU students. <b>UNDERGRADUATE STUDENT officers of student organizations MUST BE ENROLLED FOR A MINIMUM OF NINE (9) SEMESTER HOURS DURING THE TERM OF PARTICIPATION AND HAVE SUCCESSFULLY COMPLETED NINE (9) HOURS FROM THE MOST PREVIOUS SEMESTER. GRADUATE STUDENT OFFICERS OF STUDENT ORGANIZATIONS MUST ENROLLED FOR A MINIMUM OF SIX (6) SEMESTER HOURS DURING THE TERM OF PARTICIPATION AND HAVE SUCCESSFULLY COMPLETED SIX (6) HOURS FROM THE MOST PREVIOUS SEMESTER.</b></p> <p>Rationale: The addition of the credit hour requirement addresses the need for students who are officers to be making academic progress toward the completion of their degree.</p>	<p>C. Organization membership must be composed of 75% BGSU students with a requirement of at least ten (10) BGSU students. Officers of student organizations must be full time BGSU students, in good disciplinary standing and maintain a minimum cumulative 2.00 GPA or the GPA required by their organization's local or national constitution, whichever is higher. <b>OFFICERS ARE DEFINED AS ELECTED OR APPOINTED MEMBERS WHO CARRY OFFICIAL TITLES AND RESPONSIBILITIES GERMANE TO THE ORGANIZATION; INCLUDING BUT NOT LIMITED TO TITLES SUCH AS: PRESIDENT, VICE PRESIDENT, SECRETARY, TREASURER, CHAIRPERSON, SENATOR, ETC. APPEALS FOR EXCEPTIONS TO THIS POLICY MAY BE MADE TO THE OFFICE OF CAMPUS INVOLVEMENT.</b></p> <p>Rationale: Keep the policy as currently written regarding full time student status but allow for exceptions to this policy through an appeal process. This will provide less confusion regarding the interpretation of the policy and will allow for each exception to be considered on a case -by -case basis.</p> <p>Policy #4 and #6 were brought to the Board at different times and were voted on separately. The policy listed above simply combines the two.</p>

7) Policy Clarification - Section 6 - Guidelines for Student Organizations (SHB, p. 52)

Current Policy	Handbook Committee Rec.	SAAB Approved Policy
<p>B. - Financial Management Accountability</p> <p>1. Student organizations interested in requesting University funding or accessing funds in a University account are required to have their president and/or treasurer attend annually a treasurer's workshop or complete an alternative plan approved by the Coordinator of Student Organization Services prior to submitting a request for funding and/or accessing University funds.</p>	<p>B. Financial Management</p> <p>1. Student organizations interested in requesting University funding or accessing funds in a University account are required to have their president and/or treasurer attend annually a treasurer's workshop. <del>or complete an alternative plan approved by the Coordinator of Student Organization Services prior to submitting a request for funding and/or accession University Funds.</del> <b>A REVIEW OF THE PROTOCOL FOR SIGNING CONTRACTS WILL BE INCLUDED IN THIS WORKSHOP.</b> ORGANIZATIONS MAY ALSO complete an alternative plan approved by the Coordinator of Student Organization Services prior to submitting a request for funding and/or accessing University funds.</p> <p>Rationale: This addition of the first sentence in BOLD will require the review of this protocol in accordance with expectations set by the Office of Vice President for Student Affairs. The second sentence beginning with "Organizations may..." in BOLD is a re-work of the current policy statement.</p>	<p>B. Financial Management</p> <p>1. Student organizations interested in requesting University funding or accessing funds in a University account are required to have their president and/or treasurer attend annually a treasurer's workshop. <b>THE PRESIDENT AND/OR TREASURER WILL UNDERSTAND AND COMPLY WITH UNIVERSITY POLICIES RELATED TO INITIATING CONTRACTS. A REVIEW OF THE PROTOCOL FOR SIGNING CONTRACTS WILL BE INCLUDED IN THIS WORKSHOP.</b> ORGANIZATIONS MAY ALSO complete an alternative plan approved by the Coordinator of Student Organization Services prior to submitting a request for funding and/or accessing University funds.</p> <p>Rationale: Adding the line about the president and/or treasurer understanding and complying with University policies regarding contracts places accountability on the organization should the organization not follow protocol. Adding the words "understanding and complying" regarding University policy versus "A review" of protocol gets to the core of the issue – holding organizations financially responsible for contracts they enter.</p>

8) Policy Clarification - Section 6 - Guidelines for Student Organizations (SHB, p. 52)

Current Policy	Handbook Committee Rec.	SAAB Approved Policy
<p>B. Financial Management Accountability</p> <p>3. In order for an organization to access funds allocated to it through the University funding process, the organization's president and treasurer must attend an information session on University financial policies and procedures offered by the Office of Campus Involvement.</p>	<p>B. Financial Management Accountability</p> <p><del>3. In order for an organization to access funds allocated to it through the University funding process, the organization's president and treasurer must attend an information session on University financial policies and procedures offered by the Office of Campus Involvement.</del></p> <p>Rationale: This item is redundant. The same statement is made in Point One of this same section on page 52.</p>	<p><b>Approved as submitted.</b></p>

#### Distinguished Teaching Professor Nomination

Dr. Folkins reported that members of Bowling Green State University faculty with the rank of professor who demonstrate extraordinary achievement as effective teachers in their discipline or in interdisciplinary fields for an extended period of time are eligible for consideration as Distinguished Teaching Professors. Professor Kinstle cares deeply about his topics and shares his passion for research with his students. He is recognized for the exceptional effort he makes to challenge, encourage and assist his students to succeed in the classroom. He is known for his lucid lectures and his Socratic teaching style as he encourages his students to think critically about the material they are learning. It is a hallmark of Professor Kinstle's philosophy to view teaching as an active partnership between instructor and student. One of his former students writes: "He is by far the best chemistry teacher I have ever had. This has always been my most difficult subject, but it doesn't seem so hard anymore. For the first time ever, I feel confident that I have learned the skills that I need to understand chemistry." Dr. Folkins added that these attributes added to his distinct pleasure in recommending Board approval of Distinguished Teaching Professor for Professor Thomas H. Kinstle.

No. 30-2004 Ms. Cook moved and Mr. Marsh seconded that approval be given to naming Thomas Kinstle, Chemistry Department, as a Distinguished Teaching Professor. The motion was approved with no negative votes.

#### Naming of the William and Beverly Dallas/Scott and Tracie Hamilton Center for Entrepreneurial Leadership

Mr. Sebo reported on the gift by Scott Hamilton and Bill Dallas and their respective wives which was officially received at an event on April 29, 2004. There were well over 500 people in attendance, including students, entrepreneurs and educators. The number of professors, deans and department heads in attendance demonstrates the excitement which the entrepreneurship minor has generated, since it opens a great opportunity for all of our student body to participate. The keynote speaker at lunch was Tom Golisano, Chairman of the Board and founder of Paychex. Scott Hamilton gave a presentation at 4:00 p.m. Both were incredibly interesting, entertaining, and outstanding speakers. There was television coverage from Toledo and Cleveland, and Mr. Sebo reported that he has heard a lot of positive buzz about this event. Finally, he shared the future initiatives that are planned to expand the minor with courses developed and taught by Arts & Sciences and Technology. These initiatives include exploring an entrepreneurial living/learning community; establishing student business instructors; developing web interactivity between and among students, entrepreneurs, and other universities and K-12 schools; and creating an entertaining PBS television series about individual entrepreneurs that would include case studies to be used in the undergraduate and graduate curriculum. The program is off to a wonderful start and Mr. Sebo complimented Dean Edmister and everyone involved in making this event a success.

No. 31-2004 Ms. Cook moved and Mr. Ferkany seconded that:

WHEREAS, the University has developed a program in entrepreneurship that will consist of both academic offerings and a Center which will present speakers, offer internships, and partner with business, and

WHEREAS, the establishment of this Center has met with the approval of the Dean of the College of Business Administration, the Undergraduate Council and the Provost, and

WHEREAS, this Center has attracted pledges totaling \$3 million from William and Beverly Dallas and Scott and Tracie Hamilton and



WHEREAS, the University Naming Committee and the University President have proposed that the Center be named in honor of these generous donors,

THEREFORE BE IT RESOLVED, that the new Center be known as The William and Beverly Dallas / Scott and Tracie Hamilton Center for Entrepreneurial Leadership.

The motion was approved with no negative votes.

Mr. Ferkany acknowledged Mr. Sebo for being involved in the entrepreneurial program and sponsoring the event.

#### AUDIT COMMITTEE

Mr. Harbal, chairman of the Audit Committee, reported that the group met Thursday, May 6, 2004. First of all, they met with their new lead audit team from Ernst & Young, who went through the scope of the fiscal 2004 audit and accompanying timelines. The second area had to do with some issues coming out of Sarbannes-Oxley. The committee adopted an Audit Committee Charter, a procedure for reporting fraud, waste or abuse involving university resources, and a model ethics policy and pledge of ethical conduct for the Board. Revisions for the code of ethics and standards of professional conduct for the BGSU business officers were discussed, and this will be acted upon at the next committee meeting. Finally, the committee reviewed three reports from the internal auditor, which included a follow-up report on the VISA purchasing card, University Dining Services, and an internal investigation conducted by the internal auditor.

#### INVESTMENT COMMITTEE

Ms. Newell presented this report for Mr. Sebo, who is chairman of the committee. The committee actually is a joint committee with the investment committee of the Foundation. Endowments of the University are managed together so that they both are managed with the same investment strategy. She reported that they have been able to save a lot of money in fees with this type of combined approach. The committee reviewed the status of the investment portfolios, and they are very satisfied with the investment performance, which has been very good over the last twelve months. Asset allocation was also reviewed and compared to the targeted asset allocation. There was extensive discussion with the investment consultant, Hartland and Company, regarding approach, objectives, and results. She noted that the committee is definitely going forward positively and reported that the oversight in this committee is appropriate.

#### FINANCIAL AFFAIRS & FACILITIES COMMITTEE

Mr. Ferkany reported that the Financial Affairs & Facilities Committee met that morning to review ten action items and some discussion items.

#### Proposed 2004-05 Miscellaneous Auxiliary Budgets

No. 32-2004 Mr. Ferkany moved and Mr. Marsh seconded that approval be given to the proposed 2004-2005 Miscellaneous Auxiliary Budgets totaling \$16,445,516 and that the President, or his designee be, and hereby is, authorized to effect interfund transfers as determined appropriate within the approved budget lines for the 2004-2005 Miscellaneous Auxiliary Budgets.

The Board Secretary conducted a roll call vote with the following results:  
Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr.

Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Proposed 2004-05 Residence Hall, Residence Hall Technology and Dining Hall Budgets

No. 33-2004 Mr. Ferkany moved and Mr. Marsh seconded that approval be given to the Proposed 2004-2005 Residence Hall, Residence Hall Technology and Dining Hall Budgets in the amount of \$49,676,665 and that the President, or his designee, is authorized to approve, for residence and dining hall accounts, interfund transfers within the approved operating budget and appropriate reserve to maintain a balanced budget.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Proposed 2004-05 Educational Budgets – Main Campus and Firelands College

No. 34-2004 Mr. Ferkany moved and Mr. Marsh seconded that approval be given to the Proposed 2004-2005 Educational Budget (Main Campus) in the amount of \$231,104,870 and to the Proposed 2004-2005 Educational Budget (Firelands) in the amount of \$10,017,331 and that the President, or his designee, is authorized to approve interfund transfers within the approved budgeted levels for the 2004-2005 fiscal year.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Proposed 2004-05 General Fee and Related Auxiliary Budgets

No. 35-2004 Mr. Ferkany moved and Mr. Marsh seconded that approval be given to the Proposed 2004-2005 General Fee and Related Auxiliary Budgets totaling \$30,648,711 and that the President, or his designee, is authorized to approve interfund transfers within the approved budgeted level for the 2004-2005 fiscal year.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Proposed Instructional, General and Nonresident Surcharge Effective Fall Semester, 2004 (MOTION 1)

No. 36-2004 Mr. Ferkany moved and Mr. Marsh seconded that approval be given to the Proposed Instructional Fees, Nonresident Surcharge, and General Fees for the Main Campus, Firelands College, and Off-Campus Centers, as listed, effective Fall Semester 2004, which will result in, as an example, an increase in instructional and general fees for a full-time undergraduate student of \$203 per semester for a student matriculated before Summer



2002 and \$211 per semester for a student who matriculated Summer 2002 and beyond.

**First Fee Motion**

***INSTRUCTIONAL, GENERAL, and*  
NON-RESIDENT SURCHARGE PER SEMESTER  
Effective Fall Semester, 2004  
For the Main Campus, Off-Campus Centers, and Firelands College**

	<u>Full-Time Rate</u>		<u>Hourly Rate*</u>	
	<u>2003-04</u>	<u>2004-05</u>	<u>2003-04</u>	<u>2004-05</u>
<b><u>Main Campus/Off-Campus</u></b>				
Undergraduate Instructional Fee (students matriculated before Summer 2002)	\$ 2,970	\$ 3,148	\$ 292	\$ 310
Undergraduate Instructional Fee (students matriculated Summer 2002 and beyond)	\$ 3,102	\$ 3,288	\$ 303	\$ 321
Graduate Instructional Fee	\$ 4,058	\$ 4,301	\$ 376	\$ 399
Nonresident Surcharge	\$ 3,480	\$ 3,654	\$ 332	\$ 349
General Fee	\$ 594	\$ 619	\$ 60	\$ 62
General Fee – 50 Mile Radius	\$ 226	\$ 235	\$ 23	\$ 24
General Fee – Web-based	\$ 594	\$ 619	\$ 60	\$ 62

	<u>Full-Time Rate</u>		<u>Hourly Rate*</u>	
	<u>2003-04</u>	<u>2004-05</u>	<u>2003-04</u>	<u>2004-05</u>
<b><u>Firelands College</u></b>				
Undergrad. Instructional Fee	\$ 1,810	\$ 1,891	\$ 177	\$ 185
Graduate Instructional Fee	\$ 4,058	\$ 4,301	\$ 376	\$ 399
Nonresident Surcharge	\$ 3,480	\$ 3,654	\$ 332	\$ 349
General Fee	\$ 85	\$ 89	\$ 10	\$ 10

\* Hourly rates not to exceed full-time rates

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Proposed Targeted Additional increases in Instructional Fees, Effective Fall Semester, 2004  
(MOTION 2)

No. 37-2004

Mr. Ferkany moved and Mr. Marsh seconded that approval be given to Targeted Additional Increases in Instructional Fees for the Main Campus and Off-Campus Centers, as listed, effective Fall Semester 2004, which will result in, as an example, an additional increase in tuition for a full-time undergraduate student matriculated before Summer 2002 of \$117 per semester, and \$121 per semester for a full-time undergraduate student matriculated summer 2002 and beyond, and that the additional net revenue generated from the additional fee increases be used for need-based financial aid for low-income students and for improvements in technology services to students.

**Second Fee Motion**

**INSTRUCTIONAL FEES PER SEMESTER**  
**Effective Fall Semester, 2004**  
**For the Main Campus and Off-Campus Centers**

	<u>Full-Time Rate</u>		<u>Hourly Rate*</u>	
	<u>2004-05</u>	<u>2004-05</u>	<u>2004-05</u>	<u>2004-05</u>
Main Campus/Off-Campus				
Undergraduate Instructional Fee (students matriculated before Summer 2002)	\$ 3,148	\$ 3,265	\$ 310	\$ 321
Undergraduate Instructional Fee (students matriculated Summer 2002 and beyond)	\$ 3,288	\$ 3,409	\$ 321	\$ 333
Graduate Instructional Fee**	\$ 4,301	\$ 4,460	\$ 399	\$ 413

\* Hourly rates not to exceed full-time rates

\*\* Applicable to Firelands College also

The second fee motion was to approve a specific increase allowed by the State for financial aid and technology. Mr. Marsh stated that as difficult as these increases are, there is really no financial choice. Unlike other institutions, we have also been able to maintain an ever-increasing financial aid pool. This time an additional \$5.5 million has been added to financial aid and this is reflected in the budgets just approved. It is the Board's hope and desire that we are not foreclosing any person from an opportunity to attend BGSU.

Mr. Bibb echoed the comments of Mr. Marsh. He noted that these indeed are difficult times.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Issuance of 2004-2005 Letters and Contracts

No. 38-2004

Mr. Ferkany moved and Mr. Marsh seconded that

WHEREAS, the Board of Trustees in June 1999 adopted a Long-Term Comprehensive Compensation Plan intended to ensure that BGSU faculty and staff salaries become competitive with appropriate peer group salaries, and

WHEREAS, some progress has been made during the past five years in reaching the goals of this five to seven year plan, and the University remains strongly committed to reaching those goals,

WHEREAS, the significant recent reductions in state support for higher education will prevent much progress from being made in 2004-05 and will lengthen the time it takes to reach this goal, the University still believes its employees should receive an increase,

THEREFORE, BE IT RESOLVED, that the regular salary increment pool approved for faculty, administrative and classified staff be 3.0% and that this pool be distributed to continuing faculty, administrative and classified staff (except for members of collective bargaining units) for 2004-05 in accord with current Board policy which calls for the raises for faculty and administrative staff to be 100% merit-based;

RESOLVED FURTHER, that the fifth year of the Long-Term Comprehensive Compensation plan for BGSU Faculty and Staff be implemented with additional merit salary increment pools of 1.0% for faculty and 0.5% for administrative staff whose performance exceeds expectations, and with an additional merit pool of 0.5% for classified staff.

RESOLVED FURTHER, that there be an additional pool of \$260,000 for market adjustments for faculty and administrative staff and reclassifications for classified staff:

RESOLVED FURTHER, that the President, or his designee, is authorized to execute faculty and administrative letters and contracts for 2004-05.

RESOLVED FURTHER, that the salaries for all faculty and administrative personnel under the authority above shall be reported subsequently to the Board of Trustees.

RESOLVED FURTHER, that the appropriate members of the University (Area Heads/Deans/Vice Presidents) are hereby authorized in accordance with accepted policies in the Academic Charter and other governance documents to make changes in assignment or market adjustments, benefits, and administrative titles as may become necessary or appropriate as a result of subsequent events or circumstances occurring during such fiscal year; and that such adjustments be reported subsequently to the Board of Trustees.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Proposed 2004-05 Special Fees and Program Charges

No. 39-2004

Mr. Ferkany moved and Mr. Marsh seconded that approval be given to the proposed changes in the Special Fees, effective 2004-05, as listed.

**BOWLING GREEN STATE UNIVERSITY**  
**MATERIALS AND SPECIAL PROGRAM CHARGES 2004-05**

		<u>Course Number</u>	<u>2003-04 Fee</u>	<u>Proposed 2004-05</u>
<u>COLLEGE OF ARTS AND SCIENCES:</u>				
<u>School of Art</u>				
Design	ARTD	115	\$0.00	\$15.00
<u>Geology</u>				
GEO Journey (Includes GEOL 250, 251, ACS 252, & ENV5 253)	GEOL		\$0.00	\$1,700.00
<u>Psychology</u>				
	PSYC	320	\$15.00	\$10.00
<u>Theatre</u>				
	THFM	255	\$0.00	\$125.00
		256	\$0.00	\$125.00
		355	\$0.00	\$125.00
		393	\$0.00	\$125.00
<u>COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT:</u>				
<u>Business Education</u>				
Student Teaching	HED	492	\$5.00/CrHr	Delete
Student Teaching		497	\$5.00/CrHr	Delete
<u>Health, Movement, Sport, and Leisure Studies (School of)</u>				
PEG		Bowling	\$25.00	\$50.00
(English)		Horsemanship	\$250.00	\$275.00
(Western)		Horsemanship	\$250.00	\$275.00
<u>COLLEGE OF HEALTH AND HUMAN SERVICES</u>				
<u>Communication Disorders</u>				
	CDIS	301	\$0.00	\$10.00
		421	\$20.00	\$30.00
		697	\$30.00	\$45.00
<u>Nursing</u>				
Lab Fee	NURS	425	\$0.00	\$40.00
		472	\$0.00	\$30.00

COLLEGE OF TECHNOLOGY:

<u>Aerotechnology</u>	AERT	222	\$3,550.00	\$3,844.00
		223	\$3,331.00	\$3,640.00
		281	\$6,176.00	\$6,812.00
		282	\$6,176.00	\$6,807.00
		321	\$12,240.00	\$13,002.00
		407	\$6,168.00	\$6,408.00
		443	\$3,042.00	\$3,234.00
		445	\$1,582.00	\$1,702.00
		447	\$2,462.00	\$2,558.00
		482	\$687.00	\$747.00

Hourly Instructional Fees:

Simulator Instruction			\$35.00/hr	\$47.00/hr
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Aircraft/Simulator Hourly Rates

Cessna 152			\$95.00/hr	\$107.00/hr
Cessna 172			\$95.00/hr	\$107.00/hr
Piper Arrow/Complex Aircraft			\$118.00/hr	\$130.00/hr
Multiengine Aircraft			\$250.00/hr	\$262.00/hr

COLLEGE OF TECHNOLOGY(Cont'd):

Construction Technology	CONS	447	\$0.00	\$30.00
Electronic and Computer Technology	ECT	249	\$20.00	\$25.00
		345	\$5.00	\$15.00
		386	\$0.00	\$25.00

Visual Communications & TechnologyEducation

Architecture/Environmental Design	ARCH	331	\$24.00	Delete
Design	DESN	204	\$14.00	\$20.00
		303	\$0.00	\$20.00
		304	\$14.00	\$20.00
		305	\$14.00	\$26.00
		404	\$14.00	\$20.00
Student Teaching		492	\$5.00/CrHr	Delete
		497	\$5.00/CrHr	Delete
Visual Communication Technology	VCT	104	\$0.00	\$26.00



FIRELANDS COLLEGE

Lab Fees				
Biology	BIOL	101	\$15.00	\$10.00
Computer Science	CS	205	\$10.00	Delete
Manufacturing Technology	MFG	424	\$62.00	Delete
Visual Communication Technology	VCT	204	\$10.00	Delete
		490	\$18.00	Delete

OTHER ACADEMIC FEES AND CHARGES:Learning Communities

Integrating Moral Principles and Critical Thinking Community	IMPACT	\$200.00/semester	\$250.00/semester
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OTHER ADMINISTRATIVE FEES AND CHARGES:

ACT Test-American College Testing Program	ACTC	\$30.00	\$35.00
Auto Registration	PARK		
Main Campus-Regular		\$40.00/yr	\$50.00/yr
Evening		\$10.00/sem	\$12.00/sem
Semester decals (fac/staff)		\$25.00/sem	\$31.00/sem
Temporary		\$4.00/week	\$5.00/week
Check Service Charge:			
Stop Payment		Bank Charge Plus \$2.00	Bank Charge
Cashier's Checks/Foreign Bank Drafts		Bank Charge Plus \$5.00	Bank Charge
CLEP Program		\$15.00	\$20.00
Student Legal Fee (optional)	LEGL	\$5.00	\$7.00
Temporary ID Non-Return Fee		\$0.00	\$5.00

The Board Secretary conducted a roll call vote with the following results:  
Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh,  
Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8  
affirmative votes.

Auxiliary Improvement ProjectNo. 40-2004

Mr. Ferkany moved and Mr. Marsh seconded that approval be given to the  
proposed Out-of-Cycle Auxiliary Improvement Project totaling \$300,000  
for expansion and renovation of parking lots.

The Board Secretary conducted a roll call vote with the following results:  
Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh,  
Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8  
affirmative votes.

Bond Issuance/Refinancing of Bonds

No.41-2004 Mr. Ferkany moved and Mr. Marsh seconded that the Board of Trustees adopt and approve the attached Series 2004 Resolution authorizing the issuance of General Receipts Bonds of the University in a principal amount not to exceed \$35,00,000 to provide moneys to pay the costs of information system improvements, the acquisition of real property, and the expansion and improvement of parking lots and other University facilities; and, further, authorizing the issuance and sale of one or more series of General Receipts Bonds to refund outstanding General Receipts Bonds, in whole or in part, in order to obtain debt service savings.

**SERIES 2004 RESOLUTION**

**Authorizing the issuance of General Receipts Bonds of the University  
in a principal amount not to exceed \$35,000,000 to pay costs  
of University facilities and authorizing the refinancing of  
outstanding General Receipts Bonds to obtain debt service savings.**

WHEREAS, the Board of Trustees (the Board) of Bowling Green State University, a state university of the State of Ohio (the University), is authorized by Sections 3345.11 and 3345.12 of the Revised Code, enacted by the General Assembly under authority of the Constitution of Ohio and particularly Section 2i of Article VIII, to issue obligations to pay costs of University facilities and to refund obligations previously issued to pay costs of University facilities; and

WHEREAS, the Trust Agreement dated as of December 1, 1971 between the University and JPMorgan Chase Bank, as successor to Chemical Bank, as Trustee, as supplemented and amended (the Trust Agreement), provides for the issuance, from time to time, of General Receipts Bonds of the University, with each issue to be authorized by a Series Resolution adopted by the Board pursuant the Trust Agreement; and

WHEREAS, this Board has determined to finance the costs of certain information systems improvements and other University facilities by the issuance of General Receipts Bonds in a principal amount not to exceed \$35,000,000; and

WHEREAS, this Board has further determined to authorize the issuance and sale of one or more series of General Receipts Bonds to refund one or more series of outstanding General Receipts Bonds, in whole or in part, in order to obtain debt service savings, as may be determined, from time to time, by the University's Fiscal Officer.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF  
BOWLING GREEN STATE UNIVERSITY, as follows:**

**Section 1. Definitions and Interpretations.** Where used in this Resolution, the Supplemental Trust Agreement for the applicable Series of 2004 Bonds and the related Certificate of Award, and in addition to words and terms defined elsewhere in this Resolution, the Trust Agreement and the applicable Supplemental Trust Agreement, the following terms shall have the following meanings:

"2004 Bonds" means the General Receipts Bonds authorized by this Resolution which may be issued in one or more Series at the same time or at different times.

"2004 Project" means the development, acquisition and installation of hardware and software to provide information technology applications for the administrative functions of the University; the acquisition of real property; the expansion and improvement of parking facilities; the acquisition,

construction, reconstruction, rehabilitation, furnishing and equipping of other University "facilities" as defined in Revised Code Section 3345.12(A)(6); and, in each case, all related costs constituting "costs of facilities" as defined in Revised Code Section 3345.12(A)(10).

"Act" means Sections 3345.11 and 3345.12 of the Revised Code, including the provisions of Sections 9.96 and 9.98 to 9.983 of the Revised Code incorporated therein.

"Bond Purchase Agreement" means any Bond Purchase Agreement between the Original Purchaser and the University relating to the sale and purchase of 2004 Bonds.

"Book Entry Form" or "book entry system" means a form or system under which physical Bond certificates in fully registered form are issued only to a Securities Depository or its nominee as registered owner, with the certificated Bonds held by and immobilized in the custody of the Securities Depository or its agent, and the book entry system, maintained by and the responsibility of others than the University or Trustee, is the record that identifies, and records the transfer of the interests of, the owners of book entry interests in those Bonds.

"Certificate of Award" means collectively the Certificates of Award authorized pursuant to Section 5.

"Code" means the Internal Revenue Code of 1986, the regulations (whether proposed, temporary or final) under that Code or the statutory predecessor of that Code, and any amendments of or successor provisions to the foregoing, and any official rulings, announcements, notices, procedures and judicial determinations regarding any of the foregoing, all as and to the extent applicable. Unless otherwise indicated, reference to a section of the Code includes that section and those applicable regulations, rulings, announcements, notices, procedures and determinations pertinent to that section.

"Credit Support Instrument" means an insurance policy, surety bond, letter of credit or standby bond purchase agreement or other credit enhancement, support or liquidity device used to enhance or provide for the security or liquidity of 2004 Bonds of any Series.

"Fiscal Officer" means the Senior Vice President for Finance and Administration of the University (being the "Fiscal Officer" as defined in the General Bond Resolution), and also means, as an alternate as authorized by the General Bond Resolution, the Associate Vice President for Finance/Treasurer of the University.

"General Bond Resolution" means the resolution adopted by the Board on August 28, 1971, providing for the issuance from time to time of General Receipts Bonds of the University and constituting part of the Trust Agreement.

"Interest Payment Dates" means June 1 and December 1 of each year or, with respect to 2004 Bonds of any Series, such other dates provided in the Certificate of Award for that Series of 2004 Bonds.

"Original Purchaser" means the financial institution or institutions selected by the Fiscal Officer to purchase or underwrite one or more Series of 2004 Bonds and identified in the Certificate of Award.

"Outstanding Bonds" means any of the following Series of General Receipts Bonds issued and Outstanding under the Trust Agreement: General Receipts Bonds, Series 1996 issued in the original principal amount of \$17,180,000 pursuant to the Sixth Supplemental Trust Agreement dated as of May 1, 1996; General Receipts Bonds, Series 2000 issued in the original principal amount of \$54,660,000 pursuant to the Seventh Supplemental Trust Agreement dated as of November 15, 2000; General Receipts Bonds, Series 2003 issued in the original principal amount of \$27,225,000 pursuant to the Eighth Supplemental Trust Agreement dated as of May 1, 2003.



"Refunded Bonds" means one or more Series of the Outstanding Bonds or portions thereof to be refunded by a Series of 2004 Bonds as determined and identified in a Certificate of Award.

"Register" means the books kept and maintained by the Trustee, as Bond Registrar, for the registration, exchange and transfer of Bonds pursuant to the Trust Agreement.

"Registered Owner" means the person in whose name a Bond is registered on the Register.

"Securities Depository" means any securities depository that is a clearing agency under federal law operating and maintaining, with its participants or otherwise, a book entry system to record ownership and effect transfers of book entry interests in bonds, and includes and means initially The Depository Trust Company (a limited purpose trust company), New York, New York.

"Series Resolution" or "this Resolution" means this Resolution authorizing the issuance and sale of the 2004 Bonds in one or more Series, and including the applicable Certificate of Award for the Series.

"Supplemental Trust Agreement" means with respect to each Series of 2004 Bonds, the applicable Supplemental Trust Agreement between the University and the Trustee, authorized pursuant to Section 8 of this Resolution, including as part thereof this Resolution and the applicable Certificate of Award.

Unless the context otherwise indicates, words importing the singular number shall include the plural number, and vice versa, and the terms "hereof," "herein," "hereby," "hereto," "hereunder," and similar terms, mean this Resolution and the applicable Supplemental Trust Agreement authorized by this Resolution. References to sections, unless otherwise stated, are to sections of this Resolution.

**Section 2. Authority.** This Resolution is adopted pursuant to the Trust Agreement (including the General Bond Resolution) and the Act.

**Section 3. Authorization, Designation and Purpose of 2004 Bonds.** It is hereby declared to be necessary to, and the University shall, issue, sell and deliver, as provided and authorized in this Resolution and the Supplemental Trust Agreement, General Receipts Bonds of the University in one or more Series, for the purpose of paying costs of the 2004 Project and refunding the Refunded Bonds. The principal amount of each Series of 2004 Bonds is to be the amount set forth in the Certificate of Award for that Series, determined on the basis of the Fiscal Officer's certification in that Certificate of (i) the amount required for the 2004 Project, provided that amount shall not exceed \$35,000,000, and (ii) of the amount required to accomplish the refunding of the Refunded Bonds in order to obtain debt service savings. The proceeds from the sale of each Series of 2004 Bonds shall be allocated, deposited and applied as provided in Section 6.

The 2004 Bonds may be issued in one or more separate Series, each bearing a distinctive designation, provided that the 2004 Bonds of each Series satisfy the requirements of this Resolution. A single Series of 2004 Bonds may be issued to pay costs of the 2004 Project and refund one or more Series of Outstanding Bonds or separate Series of 2004 Bonds may be issued to pay costs of the 2004 Project and to refund one or more Series of Outstanding Bonds. Separate Series of 2004 Bonds may be issued at the same or different times. The 2004 Bonds of each Series shall be designated as provided in the applicable Certificate of Award. If separate Series of 2004 Bonds are issued at different times, a separate Certificate of Award and Supplemental Trust Agreement shall be signed and delivered for each Series.

In the event that the Fiscal Officer determines that the University's best interests will be served by causing a Series of 2004 Bonds to be obligations bearing interest at variable interest rates, then the Fiscal Officer is authorized to so specify in the Certificate of Award for that Series. If the Fiscal Officer so determines, then the method and procedure by which the variable rate of interest to be borne by the 2004 Bonds of that Series shall be determined as provided in the applicable Supplemental Trust



Agreement, whether by auction, by reference to a market index, by a remarketing agent or otherwise; provided that no Series of 2004 Bonds shall bear interest at a rate in excess of twelve percent (12%) per year. Notwithstanding that limitation, a Series of 2004 Bonds held by a liquidity facility provider may bear interest at a higher rate as provided in the agreement for the liquidity facility. The Fiscal Officer may determine that the terms of a variable rate Series of 2004 Bonds may or may not permit the Holders to tender their variable rate Series of 2004 Bonds for purchase by the University; provided that if Holders are permitted to have the right of tender, tender rights shall be exercisable only at such times as a Credit Support Instrument is in place that provides for the payment of the purchase price payable to the tendering holder of a 2004 Bond. If the Fiscal Officer designates any Series of 2004 Bonds as variable rate 2004 Bonds, and if the Holders of that Series of 2004 Bonds are to be entitled to tender those 2004 Bonds for purchase, then the Fiscal Officer shall also designate in the Certificate of Award for those variable rate 2004 Bonds the provider or providers for any Credit Support Instrument, the tender agent or agents and the remarketing agent or agents, which designations shall be based on the determination of the Fiscal Officer that the parties so designated possess the requisite resources and experience to provide the services required of them and that the terms on which the designated parties have agreed to provide such services are fair and commercially reasonable. The Fiscal Officer is authorized to enter into agreements in connection with the delivery of the 2004 Bonds, and from time to time thereafter so long as the 2004 Bonds are outstanding, with providers of Credit Support Instruments, tender agents (which may be the Trustee), remarketing agents and others as may be determined by the Fiscal Officer to be necessary or appropriate to provide for the method of determining the variable interest rates, permitting holders the right of tender and providing for liquidity or credit support for the payment of variable rate 2004 Bonds upon tender for purchase or redemption.

The Fiscal Officer, in connection with any Series of 2004 Bonds, and regardless of whether that Series of 2004 Bonds bears interest at variable or fixed rates, is authorized to contract for one or more Credit Support Instruments, and to pay the costs of them from proceeds of the 2004 Bonds, if he determines that each Credit Support Instrument will result in a savings in the cost of the financing to the University.

#### **Section 4. Terms and Provisions Applicable to the 2004 Bonds.**

(a) **Form and Numbering.** The 2004 Bonds shall be issued only as fully registered Bonds and substantially in the form set forth in the Supplemental Trust Agreement for the related Series of 2004 Bonds, and shall be numbered as determined by the Fiscal Officer.

The 2004 Bonds shall only be issued to a Securities Depository for holding in a book entry system and: (i) those Bonds shall be registered in the name of the Securities Depository or its nominee, as registered owner, and immobilized in the custody of the Securities Depository or its agent; and (ii) the 2004 Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository without further action by the University as provided in the Supplemental Trust Agreement for the related Series of 2004 Bonds.

(b) **Denominations and Dates.** The 2004 Bonds shall be dated as of their date of issuance or as of another date as may be stated in the Certificate of Award for the related Series of 2004 Bonds. The 2004 Bonds of each Series shall be issued in the denominations authorized in the applicable Supplemental Trust Agreement.

(c) **Interest.** The 2004 Bonds of each Series shall bear interest from their respective dates payable on the Interest Payment Dates at the respective rates per year to be determined by the Fiscal Officer and set forth in the Certificate of Award and Supplemental Trust Agreement for the related Series of 2004 Bonds. If the 2004 Bonds bear interest at fixed rates, the weighted average fixed interest rate of all 2004 Bonds of a Series shall not exceed six percent (6%) per year. If the 2004 Bonds bear interest at variable rates, those rates shall not exceed the maximum rate set forth in Section 3, and, in the case of any variable rate Series of 2004 Bonds issued to refund Outstanding Bonds, the synthetic fixed rate simulated by the variable rate 2004 Bonds and any Hedge Agreement authorized by Section 9 shall not exceed such rate necessary to provide present value debt service savings with respect to the

Outstanding Bonds refunded by that Series (taking into account any upfront payment under the Hedge Agreement).

(d) **Maturities.** The 2004 Bonds of each Series shall mature on the dates and in the amounts as the Fiscal Officer determines, provides and states in the Certificate of Award, provided that: (i) no 2004 Bonds issued to pay costs of the 2004 Project shall mature later than June 1, 2030, and (ii) no 2004 Bonds issued to refund Outstanding Bonds shall mature later than the final maturity of the applicable Series of Refunded Bonds.

(e) **Prior Redemption.**

(i) **Term Bonds--Mandatory Redemption.** If provided for in the Certificate of Award, 2004 Bonds maturing in a particular year may be consolidated with the principal amount of 2004 Bonds of the same Series maturing in one or more prior consecutive years to provide for Term Bonds maturing in that later year in the aggregate principal amount of those consolidated maturities. Any such Term Bonds shall be subject to mandatory redemption by the University pursuant to mandatory sinking fund requirements at a redemption price equal to 100% of the principal amount redeemed, plus accrued interest to the date of redemption, on the dates and in the principal amounts as determined by the Fiscal Officer in the Certificate of Award. The amounts required to be paid to the Bond Service Account shall include amounts sufficient to redeem (less the amount of any credit as provided in the Supplemental Trust Agreement for the related Series of 2004 Bonds) on each principal payment date in the respective principal amounts of any Term Bonds subject to mandatory sinking fund redemption.

At its option, to be exercised on or before the 45th day next preceding any mandatory sinking fund redemption date, the University may (i) deliver to the Trustee for cancellation Term Bonds, in any aggregate principal amount desired, or (ii) receive a credit in respect to the mandatory sinking fund requirement (and corresponding mandatory redemption obligation) of the University for any Term Bonds of the same Series maturing in the same year as the Term Bonds so delivered to the Trustee, which prior to that date have been redeemed (other than through the operation of the mandatory sinking fund requirements provided for) or purchased for cancellation and cancelled by the Trustee and not theretofore applied as a credit against any mandatory sinking fund requirement (and corresponding mandatory redemption obligation). Each Term Bond so delivered or previously redeemed or purchased for cancellation shall be credited by the Trustee at 100% of its principal amount against the mandatory sinking fund requirement (and corresponding mandatory redemption obligation) of the University on that redemption date with respect to Term Bonds maturing in the same year and any credit in excess of that amount may be credited against future mandatory sinking fund requirements with respect to Term Bonds of the same Series maturing in the same year. If the University intends to avail itself in any year of the provisions of this paragraph, the University will on or before the 45th day next preceding the mandatory redemption date of that year furnish the Trustee with a certificate, signed by the Fiscal Officer, stating the extent to which the provisions of clauses (i) and (ii) above in this paragraph are to be availed of with respect to such mandatory sinking fund requirement (and corresponding mandatory redemption obligation). Unless that certificate is so timely furnished by the University, the mandatory sinking fund requirement (and corresponding mandatory redemption obligation) for that year shall not be reduced.

(ii) **Optional Redemption.** 2004 Bonds of any Series and of one or more maturities may, as determined in the Certificate of Award, be subject to redemption at the option of the University prior to their stated maturities, in whole or in part (as directed by the University), from moneys other than those deposited in accordance with any mandatory sinking fund requirements as provided above, on the dates and at the redemption prices set forth in the Certificate of Award; provided that the first redemption date shall be not later than ten years from the first Interest Payment Date for 2004 Bonds of that Series and the highest redemption price shall not exceed 102%. If determined to provide lower interest costs and to be in the best interest of the University, as may be provided in the Certificate of Award, the Fiscal Officer may determine that none of the maturities of 2004 Bonds of any

Series will be subject to optional redemption prior to maturity or that certain maturities of 2004 Bonds of any Series will not be subject to optional redemption prior to maturity.

(iii) **Partial Redemption.** If fewer than all of the outstanding 2004 Bonds of any Series of one maturity, if at the time not registered in the name of a Securities Depository or its nominee, are to be called for redemption, the selection of the Bonds or portions of those Bonds (in denominations authorized in the applicable Supplemental Trust Agreement) of that maturity to be called for redemption shall be made by lot in the manner provided in the Trust Agreement. If optional redemption of 2004 Bonds of any Series at a redemption price above 100% of the principal amount to be redeemed is to take place on any applicable mandatory sinking fund redemption date, the Bonds to be optionally redeemed shall be selected prior to the selection of the Term Bonds to be redeemed by mandatory sinking fund redemption.

(iv) **Notice.** Notice of call for redemption of 2004 Bonds of any Series, setting forth the information provided for in the Trust Agreement, shall be given by mail by the Trustee on behalf of the University, mailed not less than 30 days prior to the redemption date to the registered owners of the 2004 Bonds to be redeemed in whole or in part at their addresses appearing on the Register. Notice by publication shall not be required. Any defect in that notice as to any 2004 Bond shall not affect the validity of the proceedings for the redemption of any other 2004 Bond, and any failure to receive notice duly mailed shall not affect the validity of the proceedings for the redemption of any 2004 Bonds.

(f) **Places and Manner of Payment.** The 2004 Bonds shall be payable at the places and in the manner provided in the Supplemental Trust Agreement for the related Series of 2004 Bonds.

(g) **Execution and Authentication.** The 2004 Bonds shall be executed and authenticated in the manner provided in the Trust Agreement.

#### **Section 5. Sale and Award of 2004 Bonds.**

(a) **General; Certificate of Award.** The 2004 Bonds are sold and awarded to the Original Purchaser in accordance with this Resolution and the Certificate of Award, and on such further or revised terms authorized or not inconsistent with this Resolution and not materially adverse to the University as are provided for or specified in the Certificate of Award and any Bond Purchase Agreement. The purchase price for any Series of 2004 Bonds may not be less than 98% of the aggregate principal amount of the 2004 Bonds of that Series (or, if the 2004 Bonds are sold at any original issue discount, 98% of the amount resulting from the subtraction of the aggregate net original issue discount from the aggregate original principal amount of the 2004 Bonds), plus any interest accrued on 2004 Bonds from their date to their delivery date. The original issue discount, if any, shall not exceed in the aggregate 5% with respect to the 2004 Bonds of any Series. A Bond Purchase Agreement may provide contingencies under which 2004 Bonds may not be issued and delivered as part of Hedge Agreement authorized in Section 9. The Fiscal Officer is authorized and directed to execute one or more Certificates of Award and any Bond Purchase Agreements for the related Series of 2004 Bonds, in order to provide for the definitive terms and terms of sale and award to the Original Purchaser of the 2004 Bonds of each Series as provided in this Resolution, but not later than July 31, 2005. The Certificate of Award and any Bond Purchase Agreement for any Series of 2004 Bonds shall not be inconsistent with this Resolution, and shall be approved by the Fiscal Officer, his execution of the Bond Purchase Agreement to constitute conclusive approval, and a finding that the terms are not materially adverse to the University, on behalf of the University. The Certificate of Award for the related Series of 2004 Bonds shall be incorporated in and form a part of the related Supplemental Trust Agreement.

(b) **Official Statement.** The Fiscal Officer is authorized and directed to prepare or authorize to be prepared, and to complete a preliminary official statement and final official statement relating to the original issuance of any Series of 2004 Bonds. If and to the extent applicable, the Fiscal Officer shall certify or otherwise represent, that the preliminary official statement, in original or revised form, is a "deemed final" official statement (except for permitted omissions) by the University as of a



particular date and that a completed version is a "final" official statement for purposes of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934 (the Rule). The distribution and use of a preliminary official statement and final official statement by the University and the Original Purchaser is hereby authorized and approved with respect to 2004 Bonds of any Series.

The Fiscal Officer and any other appropriate officers of the University or the Board are further authorized (i) to use and distribute, or authorize the use and distribution of, the preliminary and final official statement and supplements thereto in connection with the original issuance of 2004 Bonds of any Series as may in their judgment be necessary or appropriate, and (ii) to sign and deliver, on behalf of the University and in their official capacities, such certificates in connection with the accuracy of the preliminary and final official statements and any amendment thereto as may in their judgment be necessary or appropriate.

(c) **Continuing Disclosure Agreement.** If and to the extent required by the Rule, the University, for the benefit of the holders and beneficial owners of the 2004 Bonds, shall make a continuing disclosure agreement in the Supplemental Trust Agreement for the related Series of the 2004 Bonds. The Fiscal Officer shall have the responsibility for the compliance by the University with that continuing disclosure agreement, and the Fiscal Officer shall establish procedures in order to ensure that compliance. That continuing disclosure agreement shall be the continuing disclosure agreement for purposes of the Rule, and its performance shall, as provided in it, be subject to the annual appropriation by the Board of moneys to meet costs required to be incurred to perform it.

#### **Section 6. Allocation of Proceeds of 2004 Bonds.**

(a) **Allocation.** The proceeds from the sale of the 2004 Bonds of each Series shall be received and receipted for by the Fiscal Officer or by his authorized representative for that purpose, and shall be allocated, deposited and credited as follows:

(i) to the Bond Service Account in the Bond Service Fund, any portion of the proceeds representing accrued interest;

(ii) to the provider of any Credit Support Instrument, if provided for in the Certificate of Award, the amount that Certificate provides to pay fees and expenses relating to that Instrument;

(iii) to the 2004 Project Fund, the balance of the proceeds of any Series of 2004 Bonds issued to pay costs of the 2004 Project;

(iv) to the Trustee, in its capacity as Escrow Trustee under an Escrow Agreement (as defined in Section 10) for the Refunded Bonds refunded by the 2004 Bonds of that Series, the amount set forth in the Certificate of Award as the amount needed to provide for the refunding of those Refunded Bonds; and

(v) in the event that a Series of 2004 Bonds is issued to refund Outstanding Bonds separately from a Series issued to pay costs of the 2004 Project, to the Issuance Expenses Fund, the amount determined by the Fiscal Officer to be needed to pay costs of issuing the 2004 Bonds of that Series and refunding the Refunded Bonds to be refunded by that Series.

(b) **2004 Project Fund.** The 2004 Project Fund shall be established for the Series of 2004 Bonds issued to pay costs of the 2004 Project and shall be held by the University in a separate deposit account or accounts (except when invested as provided below) set up in a bank or banks that are members of the Federal Deposit Insurance Corporation, and used and applied to pay "costs of facilities" as defined in Revised Code Section 3345.12, including the reimbursement to the University of moneys temporarily advanced for the purpose in anticipation of being reimbursed from the proceeds of the 2004 Bonds. Moneys on deposit in the 2004 Project Fund may be invested by or at the direction of the Fiscal



Officer in eligible investments described in the Supplemental Trust Agreement maturing or redeemable at the option of the holder prior to the time or times needed for the purposes of that fund. Those investments and the proceeds of their sale shall constitute part of, and earnings from any of those investments shall be credited to, that Fund. Those investments may be sold, exchanged or collected from time to time by or at the direction of the Fiscal Officer. Any amounts in the 2004 Project Fund certified by the Fiscal Officer to be in excess of the amount needed to pay costs of the 2004 Project may be used to pay principal of or interest on the 2004 Bonds of the Series that funded the 2004 Project if that expenditure will not, in the opinion of bond counsel to the University, adversely affect the exclusion of interest on the 2004 Bonds from gross income for federal income tax purposes.

(c) **Issuance Expenses Fund.** In the event that a Series of 2004 Bonds issued for the purpose of refunding Outstanding Bonds is delivered at a different time from the delivery of a Series of 2004 Bonds issued to pay costs of the 2004 Project, there shall be established an Issuance Expenses Fund to be held by the University in a separate deposit account or accounts (except when invested as provided below) set up in a bank or banks that are members of the Federal Deposit Insurance Corporation, and used and applied to pay costs of issuing that Series of 2004 Bonds issued to refund Outstanding Bonds and costs of the refunding. The University covenants that it will not cause or permit to be paid from the Issuance Expenses Fund any moneys except in compliance with the provisions of the Supplemental Trust Agreement for the related Series of 2004 Bonds.

Moneys on deposit in the Issuance Expenses Fund may be invested by or at the direction of the Fiscal Officer in such investments as may be permitted by the Supplemental Trust Agreement for the related Series of 2004 Bonds, maturing or redeemable at the option of the holder prior to the time needed for the purposes of that Fund. Those investments and the proceeds of their sale shall constitute part of, and earnings from any of those investments shall be credited to, that Fund. Those investments may be sold, exchanged or collected from time to time by or at the direction of the Fiscal Officer. Any balance remaining in the Issuance Expenses Fund, after the Fiscal Officer has certified that payment of all costs to be paid from that fund has been made or provided for to the satisfaction of the University, shall be deposited in the Bond Service Account and used for payment of interest on the 2004 Bonds of that Series.

#### **Section 7. Tax Covenants.**

(a) **Covenants.** The Board, for itself and the University, hereby covenants that:

(i) It will use, and will restrict the use and investment of, the proceeds of the 2004 Bonds in such manner and to such extent as may be necessary so that (A) those Bonds will not constitute private activity bonds, arbitrage bonds or hedge bonds under Section 141, 148 or 149 of the Code, or be treated other than as bonds to which Section 103 of the Code applies, and (B) the interest on those Bonds will not be treated as a preference item under Section 57 of the Code.

(ii) It (a) will take or cause to be taken such actions that may be required of it for the interest on the 2004 Bonds to be and remain excluded from gross income for federal income tax purposes, and (b) will not take or authorize to be taken any actions that would adversely affect that exclusion, and that it, or persons acting for it, will, among other acts of compliance, (1) apply the proceeds of the 2004 Bonds to the governmental purpose of the borrowing, (2) restrict the yield on investment property, (3) make timely and adequate payments to the federal government, (4) maintain books and records and make calculations and reports, and (5) refrain from certain uses of those proceeds and of property financed with those proceeds, all in such manner and to the extent necessary to assure that exclusion of that interest under the Code.

The Fiscal Officer and other appropriate officers are authorized (i) to make or effect any election, selection, designation, choice, consent, approval or waiver on behalf of the University with respect to the 2004 Bonds as the University is permitted to make or give under the federal income tax laws, including, without limitation, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting

favorable tax treatment or status of the 2004 Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (ii) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the University, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the 2004 Bonds, and (iii) to give one or more appropriate certificates, for inclusion in the transcript of proceedings for those Bonds, setting forth the reasonable expectations of the University regarding the amount and use of all the proceeds of those Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the 2004 Bonds.

**Section 8. Supplemental Trust Agreements.** The President of the University, the Fiscal Officer, and the Chair and Vice-Chair of the Board, or any two of them, are authorized and directed to execute and deliver to the Trustee, in the name of and on behalf of the University, and the Secretary to the Board is authorized to attest, a Supplemental Trust Agreement pursuant to the Trust Agreement and in connection with the issuance each Series of 2004 Bonds, not substantially adverse to the University as may be permitted by the Act and the Trust Agreement and approved by the officers executing it on behalf of the University.

**Section 9. Hedge Agreements.** The University is authorized, from time to time, to enter into one or more agreements in anticipation of, or subsequent to, the issuance of the 2004 Bonds of any Series, for an interest rate swap, swap option, contingent bond purchase agreement, interest rate cap, collar or any other arrangement to lower the effective interest rate on the 2004 Bonds or to hedge the exposure of the University against fluctuations in prevailing interest rates or to obtain through an upfront payment debt service savings in reference to Refunded Bonds (a "Hedge Agreement"). The obligations of the University to the counterparties to any such Hedge Agreements may be secured by a pledge of the General Receipts, subject to the Trust Agreement, as amended, and such conditions and restrictions as may be specified therein and in the Act. The Fiscal Officer is authorized, on behalf of the University, to execute and deliver one or more Hedge Agreements that he determines will reduce the net debt service payable on the 2004 Bonds or Outstanding Bonds of any Series or otherwise adjust the timing and amount of the payments thereof for the University's purposes to an extent that justifies the cost of the University's entering into such Agreements. The Fiscal Officer is further authorized to contract for Credit Support Instruments to secure the payment obligations of the University to a counterparty under any Hedge Agreement.

**Section 10. Escrow Agreements; Refunding of Refunded Bonds.** The principal of and interest and any applicable call premium on the Refunded Bonds shall be paid when due from cash and direct obligations of the United States (or either) on deposit with, or held for the credit of, the Trustee in its capacity as escrow trustee (the "Escrow Trustee") and in accordance with the Trust Agreement and the applicable escrow agreement for the Refunded Bonds (the "Escrow Agreement"). The Fiscal Officer is authorized on behalf of the University to make arrangements for the purchase of any such direct obligations from the proceeds of the 2004 Bonds and other sources of moneys and for the delivery to the Escrow Trustee, if required under the circumstances, of a report of an independent public accounting firm of national reputation to the effect that the cash and direct obligations so held by the Escrow Trustee are of such maturities and interest payment dates and bear such interest as will, without further investment or reinvestment of either the principal amount thereof or the interest earnings therefrom, be sufficient to pay the principal of and the interest and any premium on the Refunded Bonds on the dates set forth in the Certificate of Award and thereby discharge and satisfy the covenants, agreements and other obligations of the University with respect to those Bonds under the Trust Agreement and cause those Bonds to be deemed paid and discharged pursuant to, and no longer to be outstanding under, the Trust Agreement.

A trust fund, designated Bowling Green State University – Escrow Account, shall be created for each Series of Refunded Bonds, in the custody of the Trustee as Escrow Trustee. The cash and

securities in that Account, together with the earnings on and investments in that Account, shall be held in trust for and shall be used for the payment of the principal of and interest and any redemption premium on the applicable Refunded Bonds, all as provided in the related Escrow Agreement for those Refunded Bonds.

The Fiscal Officer is authorized and directed to take any and all actions necessary and appropriate to effect the early call for redemption, pursuant to the Trust Agreement and applicable Series Resolution, of those Refunded Bonds to be redeemed prior to maturity, including publication and mailing of any notices. Any amounts released to the University from the funds and accounts held by the Escrow Trustee under the Trust Agreement or the Escrow Agreement shall be applied as set forth in the related Escrow Agreement. The Chair or Vice Chair of the Board, the President of the University, and the Fiscal Officer, or any two or more of them, are authorized and directed to execute and deliver to the Trustee, in the name of and on behalf of the University, one or more Escrow Agreements for the Refunded Bonds. The Board hereby determines to provide for the payment of the principal of and the interest and any redemption premium on the Refunded Bonds as provided in this Resolution.

**Section 11. Other Documents.** The President of the University, the Fiscal Officer, and the Chair and Vice-Chair of the Board, or any one of them, are authorized and directed to furnish, sign and deliver such other documents, certificates and instruments as may be necessary or appropriate to issue the 2004 Bonds and to consummate the transactions contemplated in this Resolution, the Supplemental Trust Agreement, the Bond Purchase Agreement, any Hedge Agreement and the Escrow Agreement, each as applicable to the related Series of 2004 Bonds. The Secretary to the Board or other appropriate officials of the University shall furnish the Original Purchaser a true transcript of proceedings certified by such officers of the University as may be appropriate of all proceedings had with reference to the issuance of the 2004 Bonds.

**Section 12. Open Meeting.** It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code.

The Board Secretary conducted a roll call vote with the following results:  
Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Mr. Ferkany then reported that the committee had some discussion items centered around the status of capital improvement projects, all of which are moving along under the direction of Bob Waddle, and also a report on the improvement projects funded. There will be a lot of projects started as soon as school lets out resulting in improvements for the students in the fall.

Chair Newell thanked Dr. Dalton for doing such a wonderful job in the educational session this morning of preparing the Board for the analysis and discussion of these budget matters. She expressed her appreciation for his patience and unflappability during her term.



Sponsored Grants and Contracts Awarded: February and March 2004

No. 42-2004 Mr. Marsh moved and Mr. Ferkany seconded that grants and/or contracts in the amount of \$4,075,619.00 for the month of February 2004 and \$681,008.39 for the month of March 2004 be accepted and expenditures applicable thereto in that amount be authorized.

	<u>Total for Period</u>	<u>Fiscal Year to Date</u>
February 2004	\$4,075,619.00	\$30,296,559.27
March 2004	\$681,008.39	\$30,977,567.66

The Board Secretary conducted a roll call vote with the following results:  
Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Bowling Green State University  
Comparative Summary of Grants and Contracts Awarded

JULY 1 THROUGH FEBRUARY 29  
FISCAL YEARS TO DATE

	<u>2002-03</u>	<u>2003-04</u>	<u>% Change</u>
RESTRICTED FUND ACCOUNTS:			
I. Research			
A. State Sponsored	\$ 417,782.00	\$ 2,353,919.00	+463.4%
B. Privately Sponsored	\$ 1,102,452.50	\$ 1,110,359.00	+7.1%
C. Federally Sponsored	\$ 3,254,875.00	\$ 4,765,241.00	+46.4%
TOTAL RESEARCH GRANTS	\$ 4,775,109.50	\$ 8,229,519.00	+72.3%
II. Instruction	\$ 4,109,895.70	\$ 5,119,526.74	+24.5%
TOTAL RESEARCH & INSTRUCTION	\$ 8,885,005.20	\$ 13,349,045.74	+50.2%
III. Public Service	\$ 3,364,158.73	\$ 2,459,734.53	-26.8%
TOTAL GRANTS AND CONTRACTS	\$ 12,249,163.93	\$ 15,808,780.27	+29.0%
IV. Student Aid Grants	\$ 16,561,189.29	\$ 14,487,779.00	-12.5%
TOTAL ALL GRANTS/CONTRACTS	\$ 28,810,353.22	\$ 30,296,559.27	+5.1%



**BOWLING GREEN STATE UNIVERSITY  
GRANTS AND CONTRACTS AWARDED**

**For the Month Ending:  
February 29, 2004**

**I. RESEARCH**

A. State  
Sponsored

HHS - MED	Dunn - Adams - Shield	ODH	\$	150,000.00
College	L Chavers	OBOR	\$	6,851.00
SPAR	C Price	OBOR	\$	124,712.00
Chemistry	D Neckers	OH Dept of Development		2,000,000.00
				<hr/>
TOTAL STATE SPONSORED:				\$ 2,281,563.00

B. Privately  
Sponsored

Biology	S Rogers	Schedel Foundation	\$	79,560.00
Biology	M McKay	Case Western		3,814.00
Center/Policy Analysis	M Carroll	University of Toledo		39,907.00
Biology	R Lowe	St John's River Water Mgmt Dist		32,383.00
English	Wells-Jensen -- Adams	Sociological Initiatives Fdn		9,000.00
Environmental Health	G Silverman	Assoc of Environ Hlth Acad Prog		3,000.00
Center/Policy Analysis	K Johnson-Webb	Rural Opportunities		9,000.00
				<hr/>
TOTAL PRIVATELY SPONSORED:				\$ 176,664.00

C. Federally  
Sponsored

Psychology	P Sharp	DHHS	\$	136,200.00
Partners/Comm Context	Midden-Ballone-VanHook	NSF	\$	499,814.00
Psychology	Pang - McAuley	DHHS	\$	204,300.00
				<hr/>
TOTAL FEDERALLY SPONSORED:				\$ 840,314.00

**---TOTAL RESEARCH---** **\$ 3,298,541.00**

**II.  
INSTRUCTION**

Psychology	W O'Brien	St Charles Mercy Hospital	\$	10,000.00
EDTL	L Ballone-Duran	OBOR		86,678.00
Math - EDTL	Moses - Shelt	OBOR		73,796.00
				<hr/>
TOTAL INSTRUCTION:				\$ 170,474.00

**III. PUBLIC**

**SERVICE**

Philosophy - Envrn	Scherer - Waggoner	Green Energy	\$	7,667.00
Prg	J Girard	OBOR		15,869.00
Firelands				
CITE	W Armaline	Knowledgeworks Fdtn		25,000.00
				-
TOTAL PUBLIC SERVICE:			\$	48,536.00

**TOTAL SPECIAL GRANTS AND CONTRACTS****\$ 3,517,551.00****IV. FINANCIAL AID**

FAI	C Cornell	USDE	\$	558,068.00
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**TOTAL ALL GRANTS AND CONTRACTS****\$ 4,075,619.00**

**Bowling Green State University**  
**Comparative Summary of Grants and Contracts Awarded**

**JULY 1 THROUGH MARCH 31**  
**FISCAL YEARS TO DATE**

	<u>2002-03</u>	<u>2003-04</u>	<u>% Change</u>
<b>RESTRICTED FUND ACCOUNTS:</b>			
I. Research			
A. State Sponsored	\$ 417,782.00	\$ 2,438,379.00	+483.6%
B. Privately Sponsored	\$ 1,152,452.50	\$ 1,159,967.39	+6.5%
C. Federally Sponsored	\$ 3,525,253.00	\$ 5,208,579.00	+47.7%
<b>TOTAL RESEARCH GRANTS</b>	<b>\$ 5,095,487.50</b>	<b>\$ 8,806,925.39</b>	<b>+72.8%</b>
II. Instruction	\$ 4,175,017.70	\$ 5,186,592.74	+24.2%
<b>TOTAL RESEARCH &amp; INSTRUCTION</b>	<b>\$ 9,270,505.20</b>	<b>\$ 13,993,518.13</b>	<b>+50.9%</b>
III. Public Service	\$ 3,378,658.73	\$ 2,459,734.53	-27.1%
<b>TOTAL GRANTS AND CONTRACTS</b>	<b>\$ 12,649,163.93</b>	<b>\$ 16,453,252.66</b>	<b>+30.0%</b>
IV. Student Aid Grants	\$ 16,634,209.29	\$ 14,524,315.00	-12.6%
<b>TOTAL ALL GRANTS/CONTRACTS</b>	<b>\$ 29,283,373.22</b>	<b>\$ 30,977,567.66</b>	<b>+5.7%</b>

**BOWLING GREEN STATE UNIVERSITY  
GRANTS AND CONTRACTS AWARDED**

**For the Month Ending:  
March 31, 2004**

**I. RESEARCH**

**A. State Sponsored**

Environmental Health	G Silverman	OH EPA	\$ 49,460.00
Archival Collections	R Graham	OH Dept of Nat'l Resources	\$ 15,000.00
Philosophy - Environ Hlth	D Scherer - A Boros	OH Dept of Development	\$ 20,000.00
<b>TOTAL STATE SPONSORED:</b>			<b>\$ 84,460.00</b>

**B. Privately Sponsored**

Canadian Studies	M Kasoff	Canadian Embassy	\$ 488.39
Ctr Plcy/Anal - Can			
Studies Evaluation	M Carroll - M Kasoff	OSURF	19,997.00
Services	R Wilson - S Rychener	Putnam Cnty ESC	20,660.00
Ctr Eval Svcs - EDIS	R Wilson - S Rychener	Putnam Cnty ESC	8,463.00
<b>TOTAL PRIVATELY SPONSORED:</b>			<b>\$ 49,608.39</b>

**C. Federally Sponsored**

Chemistry	F Castellano	NSF	\$ 283,688.00
Psychology	K Pang	DHHS	804.00
		Great Lakes Fishery Comm	39,919.00
Biology	D Wiegmann - J Miner	NSF	2,380.00
Psychology	V Bingman		
	S Shpectorov - C Bennett	National Security Agency	26,547.00
Math		U.S. Army Research Lab	90,000.00
Chemistry	D Neckers		
<b>TOTAL FEDERALLY SPONSORED:</b>			<b>\$ 443,338.00</b>

**---TOTAL RESEARCH---**

**\$ 577,406.39**

**II. INSTRUCTION**

Partnership/Comm Action	K Farber - J Rosser	OH Comm Service Council	\$ 13,500.00
EDIS	J Stewart	Lott Industries	4,726.00
		Univ Dayton Research Institute	43,280.00
EDIS Computer Science	K Christensen	Behavioral Connections of W.C.	5,560.00
	R Lancaster		
<b>TOTAL INSTRUCTION:</b>			<b>\$ 67,066.00</b>

### III. PUBLIC SERVICE

(No Activity)	\$	-
<b>TOTAL SPECIAL GRANTS AND CONTRACTS</b>	<b>\$</b>	<b>644,472.39</b>

### IV. FINANCIAL AID

FAI	C Cornell	USDE	\$	36,536.00
<b>TOTAL ALL GRANTS AND CONTRACTS</b>			<b>\$</b>	<b>681,008.39</b>

### PRESENTATION OF SCHOLARSHIP

Chair Newell reported that the Trustees for several years have contributed individually to fund a Trustee Leadership Scholarship. She noted that this is an important part of what the Board does individually to contribute back to the University. Every year, a recipient is selected and Chair Newell introduced Mr. Bibb to present the award.

Mr. Bibb stated that this is the time of year that the Bowling Green State University Board of Trustees awards its Trustee Leadership Scholarship to an outstanding student who has demonstrated academic excellence, service to the campus, and leadership potential.

The Trustee Leadership Scholarship was created in 1997 and is completely funded by past and present members of the Board of Trustees. The awardee is chosen by a committee that this year included Student Trustee Matthew Clever, Graduate Student Trustee Angie Williams-Chehmani, Development Officer Julie Carle, Associate Vice President for Student Affairs Wanda Overland, Assistant Provost Connie Ruhl-Smith, and Board Secretary Linda Dobb.

This year the committee evaluated 30 applications, all of which included two recommendations from non-family members, a statement on leadership, and a transcript. He noted his pleasure in announcing that this year's recipient is Nick Revelas of Firelands College.

Nick started college in Canada but did not feel he could succeed as a college student. He heard about Firelands College from BGSU Administrator Jeff Grilliot and decided to try college again. Since returning to school, Nick has compiled a 3.6 grade point average, he has become a tutor to other students in Mathematics, and he has become active with the Psychology Honorary, Psi Chi.

Nick will move from Firelands College to the BGSU Main Campus in the fall. He has already been accepted in the Honors Program. One of his mentors at Firelands College wrote: "I am impressed with Nick's ability to assist even the weakest student. His calm and supportive style reduces anxiety for other students. He is a leader by example."

Nick Revelas himself wrote "a leader is someone who has a genuine desire to help people." He hopes to become a counselor and help others find direction for their lives in the same way that BGSU Firelands helped him find a direction for his.

Mr. Bibb invited Mr. Revelas to the microphone to say a few words. Mr. Revelas stated that he could not even describe the amount of help he has had from International Programs, his family, and the staff and faculty at Firelands. He noted that people have really bent over backwards to help him, and he was very thankful for receiving this award.



## REPORTS - CONSTITUENT REPRESENTATIVES

### Firelands College Board Representative – Francine Todd

Ms. Todd reported that the BGSU Firelands-EHOVE Tech Prep students presented at the annual showcase event at Terra Tech on March 24<sup>th</sup> and received exceptional scores. Several of the participants will be attending Firelands in the fall.

The Accomplished Graduate Dinner was held on Sunday, March 28<sup>th</sup>. Representative Chris Redfern, Mr. Leif Ericsson, and Mr. Ken Yontz were recognized as Firelands Accomplished Graduates.

On Monday, March 29<sup>th</sup>, Representative Redfern met with students and faculty in the Cedar Point Center. In the afternoon he held an open forum where he expressed concern about the future of higher education in Ohio. He warned that reducing the state sales tax will make it harder for students to afford an education at Ohio's public universities; he is supporting an initiative to fund higher education.

The BGSU Firelands Advisory Board was pleased to have Mr. Harbal, our Board liaison, in attendance at their meeting held on March 30<sup>th</sup>. Ms. Todd expressed appreciation for his time, attention and interest, which also demonstrated support from the BGSU Board for the Advisory Board.

On April 16<sup>th</sup>, BGSU Firelands held its Annual Recognition Program in the Cedar Point Center. The Dean's University Scholarship was awarded to outstanding BGSU Firelands student, Nick C. Revelas, who will transfer to main campus in the fall.

Student Government representatives planted a plum tree and placed a granite memorial stone on campus in memory of Dr. Jan Adams on Earth Day. Dr. Adams' wife, Ann and daughter Becky attended.

Ms. Todd thanked President Ribeau and Provost Folkins for their visit to the Firelands campus. She acknowledged their busy schedules and noted that their presence illustrates that they recognize the unlimited potential for achievement, the beauty of the campus, the legacy of alumni, community support and partnerships and the position of Firelands as a microcosm of the university.

Faculty and staff at BGSU Firelands appreciated the invitation to enjoy "Turning Passion Into Enterprise – A seminar for entrepreneurs" on April 29<sup>th</sup> in room 1011 of the Cedar Point Center. Scott Hamilton's presentation was memorable, and BGSU and the Entrepreneurship Academic Programs will benefit greatly from the generous gift of the Dallas and Hamilton families.

Ms. Todd reported that summer enrollments continue to be strong and well above last year's headcount. In addition, the fall 2004 Admission Status Report indicates a double digit increase in admissions over fall 2003.

Ms. Todd extended an invitation to everyone to attend the special art events to be held on Sunday, May 16<sup>th</sup> at BGSU Firelands. The Little Gallery will host an area High School Art Teachers' Exhibition from 2:00 – 4:00 pm. Also, 55 pieces of artwork have been installed on the walls of the Cedar Point Center and will be permanently displayed there. These works can be viewed from 4:00 – 6:00 pm. The artwork is by four Ohio artists, faculty member David Sapp, and students from BGSU Firelands printmaking classes. Receptions will be held in conjunction with both of these events.

In May there will be an opportunity to showcase the Cedar Point Center, new programs at BGSU Firelands, and the summer programs in the North Coast Business Journal. The BGSU Firelands portfolio of associate degrees has expanded. In addition to the campus' 13 associate degree, 8 bachelor's degrees and 2 master's programs, students starting in fall 2004 will have 2 additional

options in health care and 3 additional options in technology. In addition to the Radiologic Technology program, BGSU Firelands has teamed with EHOVE's paramedic education program to make possible an associate degree for EMT-Paramedics. There is also a new major in eletromechanical technology providing education in technical areas that make automated manufacturing systems and equipment operate. An enhancement in the program major in Interactive Media (web design, digital imaging, photography, video editing and multimedia) and a related new program major in Print Media (design, preparation and printing of a product) help to provide a nearly seamless move from the A.A. to into a bachelor's degree program in Visual Communication Technology.

#### Administrative Staff Council Representative – Robin Veitch

Ms. Veitch reported that this would be her last Board of Trustees meeting as ASC Chair, and she thanked the Board of Trustees for allowing her the opportunity to report to them the progress and accomplishments of Administrative Staff Council. Ms. Veitch introduced next year's ASC Chair, Joe Luthman, who works in ITS.

Administrative Staff Council has had a very busy year and has been involved in multiple activities related to the completion of their goals as well as general University needs and topics. Several of their biggest accomplishments since the March Board meeting include making definite headway in developing a plan for compensation growth for all administrative staff, including salary range movement and salary range penetration. Each year ASC raises money for student scholarship funds. This year they had another successful raffle to raise funds to put into their endowment. At the ASC fall reception, the five outstanding scholarship recipients will be announced. ASC has completed their elections for next year's Council. There will be a record number (18) of new members who will go through orientation in June.

Lastly, Ms. Veitch announced that in March ASC held their annual spring reception where they gave out eight outstanding administrative staff awards, the BG Best Award to an administrative staff, and two teams. Individuals receiving awards were Joyce Blinn, Studies Skills Lab; Ann Bowers, Archival Collections; Tim Carney, Residence Life; Sheila Coressel, Residence Life; Laurel Daman, Costume Shop in the Theatre Department; Linda Hamilton, Finance & Administration; Flo Klopfenstein, Dining Services; Jan Ruffner, Purchasing; Mary Beth Skelly, Academic Enhancement; and Darlene Thomas, Student Services in the College of Arts & Sciences. The two Team awards were presented to the Executive Team from the Counseling Center, which is Claudia Clark, Rebecca Conrad Davenport, Catherine Kocarek, and to the team which worked on the Kronos timekeeping system for student employees. Those team members were Jeff Nelson, Jim Stainbrook, Michelle Simmons, and Mike Failor.

ASC continues to work collaboratively with Faculty Senate and Classified Staff Council for the betterment of BGSU and our community.

#### Classified Staff Council Representative – Kathy McBride

Ms. McBride, Chair-Elect of Classified Staff Council, introduced herself to the members of the Board of Trustees, President Ribeau, and everyone in attendance. Becky Paskvan, the current chair whose term expires in June, was unable to attend but sent a message of appreciation to the Board of Trustees for the opportunity that she has had to provide them with information of Classified Staff Council activities during this past year.

The Annual Awards Ceremony was held on April 6<sup>th</sup> in the Ballroom of the Bowen-Thompson Student Union. On behalf of CSC, Ms. McBride thanked President Ribeau and Linda Dobb for attending the ceremony, where many employees were recognized for their contributions to their departments and to the University. The winner of the Outstanding Classified Staff Employee of the

Year went to Linda Hammer of the Intramural Sports Department. Linda received a \$1,000 cash award along with a parking spot of her choice for one year. The Team Award went to a team of two, Jean Coffield and Sue Bigaila from the School of Family & Consumer Science who split \$1,500 between them. Sixteen \$250 scholarships were awarded, with four going to classified staff employees and the remaining 12 awards going to sons and daughters of Classified Staff.

The Annual CSC Golf Outing and Raffle will be held at Forrest Creason Golf Course on Friday, June 4<sup>th</sup>, with 30 teams anticipated. The charge is \$35.00 per person which includes 18 holes of golf, a golf cart and lunch, with proceeds going toward the scholarship fund. The CSC goal is to add at least 2 scholarships each year.

In July, the CSC meeting will be held at the Firelands Campus. At this meeting, new council members are welcomed, goals are set for the coming year, and the various committees are formed.

CSC will again have a tent at our first home football game, and everyone is invited to stop in.

#### Faculty Representative – Neocles Leontis

Dr. Leontis greeted the Board and Dr. Ribeau, and offered his congratulations to colleagues who earned tenure and promotion, as well as to Professor Thomas Kinstle on being awarded a Distinguished Teaching Professorship.

Dr. Leontis recapped some accomplishments that have been made during his tenure as Chair of Faculty Senate. The Faculty Senate on-line community through Blackboard has been used to increase communication among faculty, staff and students. In February a Democracy Discussion Café was held as part of the Journey towards Democracy project. The Café was attended by over 100 students, faculty and community members, and these discussions have been summarized in a report.

The Committee on Academic Affairs completed work revising the Academic Honesty Policy, which was passed unanimously by the Senate in December. He thanked Professor Judy Adams who chaired the committee and saw the revisions through to completion.

The Professional Affairs Committee sponsored a number of very informative activities this year including a campaign in support of State Issue 1, an open meeting with Senator Randy Gardner and Representative Bob Latta regarding STRS and PERS, a forum on the "USA Patriot Act and Its Implications for Public Universities," and a visit to the Ohio Legislature. Dr. Leontis congratulated Professor Jim Evans for his effective leadership of the committee and to Sara Bushong and Patrick Pauken, who were elected to lead the committee next year.

The Senate Executive Committee received reports from a number of committees and voted to extend the work of some of them next year. The Journey towards Democracy project will continue next year. A final report from the Ad Hoc Committee on the Science Library is expected in June. The Ad Hoc Committee on Domestic Partner Benefits will conduct a survey in the fall and prepare recommendations on how to make BGSU more attractive and competitive for recruiting and retaining top-notch faculty. The Faculty Senate History Committee will report in December on their efforts to sustain our institutional memory.

In closing, Dr. Leontis offered his thanks to all the faculty, students and staff who served on Faculty Senate and University Standing and Ad Hoc Committees this year, with a special thanks to the chairs of departments. He introduced his successor, Professor Radhika Gajjala, and offered her his best wishes for success.



#### Undergraduate Student Representative – Alex Wright

Josh Kontak introduced the new Undergraduate Student Representative, Alex Wright. Alex has been involved with University Ambassadors and Campus Tour Guides. He expressed confidence in the job that he will do.

Mr. Wright greeted President Ribeau and members of the Board. He reported that he is a second year Political Science and Geography student from Wapakoneta, Ohio. Over the course of the next year, he would like to continue the fabulous working relationship that USG has with Dining Services. Gail Finan, Dining Services Director, has been very respectful and receptive to the concerns of the students and USG is looking forward to working with her to increase the dining options for students who live on campus.

Mr. Wright would also like to focus on parking issues in the coming year. He stated that he does realize that Bowling Green State University is primarily a residential campus. However, those students that do live on campus are allowed to bring vehicles, and there are almost 9,000 students who live off-campus. Most of those students, in addition to all of the faculty and staff, have to drive to campus. A critical evaluation of the parking system is necessary to alleviate a lot of the congestion we see on a daily basis.

Finally, Mr. Wright noted that he would like to see more students take an active role in lobbying Columbus on behalf of higher education. Our rising tuition is a direct result of a lack of support that we get from the state, and Mr. Wright expressed his feeling that if undergraduate students, working with the Graduate Student Senate and the Faculty Senate, formed a clear concise message that would be a very powerful and influential lobbying force.

Mr. Wright thanked the Board for guiding the University through this year and the years to come.

#### Graduate Student Representative – Jackie Walters

Ms. Walters, School of Family and Consumer Science, introduced herself to the Board as the newly elected Graduate Student President. She stated that she is happy to be part of a successful organization that made great strides this year and strengthened the relationship with Undergraduate Student Government and Faculty Senate. Ms. Walters noted that Deirdre Rogers, the former GSS representative, had already provided an end of the year summary report to the Board.

Ms. Walters provided some highlights of the ideas she has formulated with the Senate Executive Committee for implementation in the upcoming academic year. A few of the issues that have been drawing the attention of graduate students are health care, housing and the higher education funding. GSS wants to continue to assist the University in a collaborative effort to achieve the best health care for all groups within the University community. Relative to housing, GSS has decided to start researching the current graduate housing within the Bowling Green community and use this information to better assist incoming and current graduate students with any concerns they may have about housing options. The group also plans to continue actively lobbying in Columbus as they did this past April with faculty and administration.

GSS has also become more actively involved in the Ohio Graduate Council this past year, and the plan is to continue building that strong relationship. She reported that the Shanklin Awards were a huge success and GSS hosted those awards again this year. The Outstanding Contributor to Graduate Education this year was Dr. Kristine Blair. Deirdre Rogers won the Outstanding Graduate Student award. Bowling Green State University will be host of the Midwest Regional Conference for the National Association of Graduate and Professional Students.

Ms. Walters stated that graduate students are the future of both society's academic and professional representatives from BGSU. GSS is actively involved in over 60+ communities within the University. Ms. Walters expressed the need to push for more active involvement with graduate



students in all aspects of this University. With this in mind, she plans on setting positive goals for her committees and with the Senate. She thanked the Board and looks forward to reporting new accomplishments from Graduate Student Senate in the coming year.

#### ELECTION OF OFFICERS FOR 2004-2005

Chair Newell announced the results of the election of officers. Edward Ferkany was elected Chair, Sharon Cook was elected Vice Chair, and the Board Secretary is Linda Dobb.

#### PASSING THE GAVEL

Chair Newell passed the gavel to the newly elected Chair, Edward Ferkany. She noted that he is a very accomplished businessman and whenever she has had any tough issues to deal with, he has always been someone with impeccable judgment and patience. She expressed her pleasure at being able to pass the gavel on to him, and feels assured that he will do an excellent job.

Mr. Ferkany announced that his first official act as Chair is a resolution in honor of Valerie.

#### Resolution in Honor of Valerie L. Newell

WHEREAS, Valerie L. Newell has served as Trustee since 1993 and as Chair during 2003-2004; and

WHEREAS, during her term, she was an active member of the Financial Affairs and Facilities Committee, the Audit Committee, the Evaluation Committee; and especially the Investment Committee; and

WHEREAS, her commitment to Bowling Green State University was evident in her dedicated leadership in shaping the work of the Investment and Audit Committees; and

WHEREAS, this leadership has led to more effective Investment policies and a unified approach to investments between the University and the BGSU Foundation; and

WHEREAS, Ms. Newell is one of only two individuals to ever serve on all three of the major Boards of the University – the Alumni Board, the Foundation Board, and the BGSU Board of Trustees; and

WHEREAS, Valerie Newell was the outstanding woman graduate of her year and one of the first women to participate on the BGSU Swim Team and has always been committed to equity for women in academics and athletics; and

WHEREAS, she has represented the Board at many commencements, ceremonies and events; and

WHEREAS, she maintains a deep commitment to the mission of the University as an institution of higher education and learning;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees expresses its sincere appreciation to Valerie L. Newell for her outstanding service to

the Board and extends its best wishes for happiness and success in her future endeavors; and

BE IT FURTHER RESOLVED, that this Resolution be spread upon the official minutes and that a copy be sent to Ms. Newell.

Ms. Newell stated that this has been a wonderful opportunity to serve BGSU. She noted that we have a wonderful President, and that she feels great about the status of the University and the way that faculty, staff, students, and administrators are all working together.

#### EXECUTIVE SESSION

Chair Ferkany announced that in keeping with the provisions of the state's "sunshine law" and Amended Section 121.22 of the Ohio Revised Code, he proposed that the Board Members meet in an executive session for the purpose of considering the purchase and sale of a property. He requested that members meet in the Room 311 for approximately 20 minutes, with the regular meeting to be reconvened at that time to take action if necessary.

No. 43-2004 Ms. Newell moved and Mr. Marsh seconded that members of the Board of Trustees meet in an executive session for the purpose of considering the purchase and sale of a property.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

The regular meeting was recessed at 3:25 p.m. and the members moved into executive session in Room 311.

Chair Ferkany reconvened the regular meeting at 3:40 p.m. with the announcement that members had met in executive session for 15 minutes for the purpose of considering the purchase and sale of a property.

No. 44-2004 Ms. Newell moved and Mr. Ferkany seconded that:

WHEREAS, Bowling Green State University owns approximately 1.86 acres of real property located at 625 Hillcrest Avenue in Bowling Green, Ohio; and

WHEREAS, there has been growing recognition in recent years that the Hillcrest residence has very significant shortfalls in serving the dual functions of a venue for fund-raising activities and other public University events as well as being a residence for the President and his or her family; and

WHEREAS, the University has extensively considered various options for major renovation or rebuilding of the Hillcrest residence and found all options to be cost prohibitive; and

WHEREAS, the BGSU Foundation Board, in recognition of the important role an appropriate venue for public and private development functions plays in the University's current and especially future fund-raising efforts, initially offered to provide \$750,000 to fund a major renovation of the Hillcrest residence; and

WHEREAS, the BGSU Foundation has subsequently indicated a desire to redirect those funds toward the acquisition of a suitable property, to be known as Foundation House, that could be utilized for multiple purposes including, for example, both public and private fund raising activities, major University events that enhance the image of BGSU, and activities engaging local and surrounding communities, as well as serving as a residence for the President and his or her family; and

WHEREAS, the BGSU Foundation Board is currently seeking to acquire such a property;

NOW, THEREFORE, BE IT RESOLVED, that should the BGSU Foundation be successful in acquiring a suitable property, the President and/or Senior Vice President for Finance and Administration, are authorized to negotiate and execute on behalf of the University a lease with the BGSU Foundation for use of such a Foundation House for the purposes noted above; and it is further

RESOLVED, that the University, acting by and through its President and/or Senior Vice President for Finance and Administration, be and hereby is, authorized to take all appropriate and required steps, including seeking appropriate state legislative action, to effect the sale of the real property located at 625 Hillcrest Avenue in Bowling Green, Ohio; and it is further

RESOLVED, that in order to carry out the foregoing Resolution, the President and/or the Senior Vice President for Finance and Administration, are authorized and directed to execute and deliver such real estate and/or lease agreements and such other documents and instruments as are deemed necessary to carry out the transaction contemplated herein, in such form as he shall deem necessary or appropriate, and his execution thereof, shall be conclusive evidence of his satisfaction therewith, and shall be binding on the University.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

No. 45-2004

Ms. Newell moved and Mr. Marsh seconded that the Board of Trustees adopt and approve the attached resolution authorizing the University to acquire any parcel or parcels of real property within the target area adjacent to the University through June 30, 2006 subject to the condition that the aggregate purchase price for all parcels purchased under this grant of authority shall not exceed \$750,000.

Grant of Limited Authority to Purchase Property

WHEREAS, Bowling Green State University is experiencing appropriate and natural growth in its educational and auxiliary programming and services; and

WHEREAS, in order to facilitate and accommodate this growth, the University may need to develop and acquire additional land, improvements and facilities; and

WHEREAS, land, improvements and facilities near the University's campus which would be useful or desirable in fulfilling these needs for additional capacity become available for purchase from time to time; and

WHEREAS, it is desirable that the University have in place a procedure which permits senior University officials to acquire such real property on behalf of the University within short timeframes which do not permit specific review and approval by the Board of Trustees at their regularly scheduled meeting times; and

WHEREAS, the area near the University's Bowling Green, Ohio campus within which it is desirable to authorize senior University officials to acquire such real property on behalf of the University is bounded by real property fronting on the following streets: commencing at the intersection of East Wooster Street and South Mercer Road, south on South Mercer Road to its terminus, west to the terminus of Scott Hamilton Drive, continuing west to the intersection of Scott Hamilton Drive and Manville Street, north to Clough Street, west to Summit Street, north to Frazee Avenue, east to Thurstin Street, south to East Wooster Street, and east to South Mercer Road ("Target Area").

WHEREAS, the Trustees have determined that, subject to certain conditions, it is in the best interests of the University to authorize the President to acquire real estate in the Target Area on behalf of the University without additional authorization of the full Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the University, acting by and through its President be, and hereby is, authorized to acquire any parcel or parcels of real property within the Target Area through June 30, 2006, subject to the following conditions:

1. The aggregate purchase price for all parcels purchased under this grant of authority shall not exceed \$750,000.
2. The purchase price to be paid in each acquisition transaction authorized hereby shall be supported by a written appraisal report prepared by an independent appraiser, and the purchase price for each transaction authorized hereby shall not exceed the fair market value as determined by such independent appraiser by more than ten percent (10%).
3. For purposes of computing the purchase price of a particular acquisition, and for computing the aggregate purchase price for all acquisitions made pursuant to this grant of authority, the purchase price shall not include closing and related costs, prorations, or any other charges.

BE IT FURTHER RESOLVED, that in order to carry out the foregoing Resolution, the President and the Senior Vice President for Finance and Administration, or either of them, be, and hereby are, authorized and directed to execute and



deliver such real estate purchase agreements and such other documents and instruments as are described in such real estate purchase agreements or otherwise deemed necessary to carry out the transactions contemplated therein, in such form as he shall deem necessary or appropriate, and his execution thereof shall be conclusive evidence of his satisfaction therewith, and shall be binding on the University; to perform all acts and to execute and to deliver all instruments that may be required to carry out the purpose of these Resolutions; and to perform on behalf of the University, or cause to be performed on behalf of the University, all of the University's obligations under such documents and instruments; and

BE IT FURTHER RESOLVED, that the President and the Senior Vice President for Finance and Administration, or either of them, or their designees, be, and hereby are, authorized and directed to apply, pursuant to Ohio Revised Code §3333.071, to the Ohio Board of Regents and Ohio Controlling Board for approval of the transactions described above.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"- Mr. Bibb, Ms. Cook, Mr. Ferkany, Mr. Harbal, Mr. Marsh, Mr. Moore, Ms. Newell, and Mr. Sebo. The motion was approved with 8 affirmative votes.

Proposed Board of Trustees Schedule of Meetings for 2004-05

No. 46-2004 Mr. Ferkany moved and Ms. Newell seconded that approval be given to the Board of Trustees Schedule of Meetings for 2004-05, as listed.

SCHEDULE OF MEETINGS – FISCAL 2004-2005  
Bowling Green State University Board of Trustees

2004

OCTOBER 14-15, 2004	THURSDAY & FRIDAY
DECEMBER 17, 2004	FRIDAY

2005

April 1, 2005	FRIDAY
June 24, 2005	FRIDAY

ADJOURNMENT

The meeting was adjourned at 3:47 p.m.